



Transportation Review Committee for Policy Review

Policy

A new provincial [School Transportation](#) policy (“Policy”) takes effect in September 2020.

As part of the new Policy, a review process is now in place to support families if they do not agree with a transportation decision. (*Section 5.10 Transportation Review Committee for Policy Review*)

As a first step, parents/guardians are able to seek clarification on decisions related to student transportation.

If they do not agree, they can ask the HRCE’s Transportation Review Committee (“Review Committee”) to review the decision. This applies to all non-behaviour decisions.

Requesting a Review

To request a review, parents/guardians will submit a Transportation Review form and attach any relevant information to the form. [Click here](#) to access the form or contact our Transportation Team at transportation@hrce.ca or 902-431-HRCE (4723) and our team will send it to you.

Review Committee

The Review Committee is made up of three HRCE staff members, including:

- HRCE Director of Operations (or designate) who will serve as the Chairperson
- Director of Program (or designate)
- Director of School Administration (or designate) with an understanding of the school or families of schools.

Review Process

The Review Committee will meet as needed to respond to requests for review in a timely manner.

Review Committee members will be provided with information about the transportation decision and any all information provided by the parent/guardian.

The parent/guardian will be informed of the review process and have the opportunity to meet with the Review Committee prior to any decisions being reached.

Outcomes

As outlined in the Policy, the Review Committee will make a decision to approve, revoke, or vary the transportation decision based on:

- Whether the Policy has been followed;
- Whether there are special circumstances related to the needs of the student, student safety, the age of the student, the distance from the student's residence to the school, and/or the ability to accommodate the student without significant disruption to existing routes.
- Whether the original decision considered and was in alignment with the proper application of the Education Act and its regulations, the Motor Carrier Act, and the Motor Vehicle Act.

Review Committee members will consider all of the information available in making their decision.

Decisions will be by consensus or alternatively by majority vote.

Communication

The decision of the Review Committee will be communicated in writing to the parent/guardian within seven (7) days of the Review Committee meeting.

All decisions of the Review Committee are final.

Contact Us

The HRCE Transportation Team is available to support families and answer any questions about school bus routes, stops and schedules. They are also available to discuss any concerns parents/guardian may have about student transportation. Reach out at transportation@hrce.ca or 902-431-HRCE (4723).