



**Halifax Regional School Board
Policy Development and Review Committee
Minutes - Approved
June 11, 2014
6:00 p.m.**

Meeting was held this date in the Cafetorium,
Charles P. Allen High School
200 Innovation Drive, Bedford, NS

PRESENT: Bridget Boutilier
Nancy Jakeman
Cindy Littlefair
Steve Warburton
Dave Wright
Christy Linders
Melinda Daye
Gin Yee

Chris Abraham, Student Advisor
Tristan Maxwell, Student Advisor

REGRETS: Kirk Arsenault
Sheryl Blumenthal-Harrison
Denise Bell, Regional Education Officer
Tracy O’Kroneg, Acting-Director, Human Resource Services
Tracey Jones-Grant, Coordinator, Diversity Management

STAFF: Elwin LeRoux, Superintendent
Gary Adams, Senior Staff Advisor
Selena Henderson, Corporate Secretary
Terri Thompson, Director, Financial Services
Danielle McNeil-Hessian, Director, School Administration
Ron Heiman, Director, Operations Services
Doug Hadley, Coordinator, Communications
Alison Leverman, Director, Program
Donna Gillespie, Consultant, Library Services
Vicki Palmeto, Assistant to the Corporate Secretary

1. Call to Order

The Chair called the meeting to order 6:07 p.m.

2. Approval of Agenda

It was moved and seconded (Jakeman/Daye) that the Committee amend the agenda to move Student Advisor Policy prior to Learning Resource Policy.

(CARRIED)

It was moved and seconded (Jakeman/Daye) that the Committee approve the amended agenda.

(CARRIED)

3. Approval of Minutes

May 14 , 2014

It was moved and seconded (Linders/Boutilier) that the minutes/business arising from the minutes of the May 14, 2014, Policy Development and Review Committee meetings be approved as amended.

(CARRIED)

4. Future Policy Topics

5. Policy Review:

• Student Advisor Policy

Selena Henderson, Corporate Secretary, reviewed the draft Student Advisor Policy with the Policy Development and Review Committee. The Committee asked questions and suggested revisions.

It was moved and seconded (Boutilier/Jakeman) that the Policy Development and Review Committee refer back to staff the Student Advisor Policy for further revisions.

(CARRIED)

• Learning Resources Policy

Alison Leverman, Director, Program, reviewed the draft Learning Resources Policy and Procedures with the Policy Development and Review Committee. The Committee asked questions and suggested revisions.

It was moved and seconded (Wright/Warburton) to move beyond 8:00 pm.

(CARRIED)

It was moved and seconded (Daye/Wright) that the Policy Development and Review Committee recommend that the Learning Resources Policy refer back to staff the Learning Resources Policy for further revisions.

(CARRIED)

- **Policy Status List**

The Committee reviewed and discussed the Policy Status list.

It was moved and seconded (Boutilier/Warburton) that the Policy Development and Review Committee direct staff to review the current site selection guidelines of the Department of Education and Early Childhood development and make a recommendation on whether or not the Halifax Regional School Board requires its own policy.

(CARRIED)

Next Meeting

September 10, 2014

6. Adjournment

It was moved and seconded (Boutilier/Littlefair) that the meeting be adjourned.

(CARRIED)

Meeting adjourned at 8:17 p.m.