



**Halifax Regional School Board  
Policy Development and Review Committee  
Minutes  
February 18, 2015  
6:30 p.m.**

Meeting was held this date in Board Chambers,  
33 Spectacle Lake, Dartmouth, NS.

- PRESENT:** Bridget Boutilier Dave Wright  
Christy Linders Steve Warburton  
Cindy Littlefair Melinda Daye
- REGRETS:** Nancy Jakeman  
Gin Yee  
Sheryl Blumenthal-Harrison  
Kirk Arsenault  
Denise Bell, Regional Education Officer
- STAFF:** Elwin LeRoux, Superintendent  
Gary Adams, Senior Staff Advisor  
Jessica Michael, Acting Corporate Secretary  
Terri Thompson, Director, Financial Services  
Danielle McNeil-Hessian, Director, School Administration  
Ron Heiman, Director, Operations Services  
Alison King, Director, Program  
Laura Conrod, Assistant to the Corporate Secretary  
Tracy O’Kroneg, Director, Human Resource Services  
Doug Hadley, Coordinator, Communications

**1. Call to Order**

The Chair called the meeting to order at 6:47 p.m.

**2. Approval of Agenda**

**It was moved and seconded (Wright/Warburton) that the Committee approve the agenda.**

**(CARRIED)**

**3. Approval of Minutes**

January 14, 2015

**It was moved and seconded by (Warburton/ Boutilier) that the minutes/business arising from the minutes of the January 14, 2015 Policy Development and Review Committee meeting be approved.**

**(CARRIED)**

**4. Future Policy Topics**

**It was moved and seconded (Littlefair/Wright) that staff meet with the Ecology Action Center regarding active transportation and conduct a gap assessment between existing HRSB policies and practices and possible opportunities.**

**(CARRIED)**

**5. Policy Topics**

**- School Trips Policy**

**It was moved and seconded (Warburton/Wright) that the governing board review the School Trips Policy.**

**(CARRIED)**

**- Process for Handling Non-Technical Policy Updates or Development**

**The group discussed the process for handling non-technical policy updates or development.**

**- Updated Policy Management Plan**

**The group reviewed the updated Policy Management Plan.**

**- Planning for March Meeting**

**The group discussed arrangements to be made for the March Policy Development and Review Committee meeting.**

**6. Next Meeting**

March 11, 2015

**7. Adjournment**

**It was moved and seconded (Warburton/Boutilier) that the meeting be adjourned.**

**(CARRIED)**

Meeting adjourned at 8:44 p.m.

APPROVED