

**HALIFAX REGIONAL SCHOOL BOARD  
OCCUPATIONAL HEALTH & SAFETY – QUARTERLY UPDATE (Q2)  
APRIL 1, 2015 - JUNE 30, 2015**

**PURPOSE:** To inform the Governing Board of Occupational Health & Safety (OHS) matters.

**BACKGROUND:** Reporting on a quarterly basis is part of a due diligence process so the Governing Board is aware of OHS significant statistics and activities.

**CONTENT:** Please see Appendix A - Occupational Health & Safety Quarterly Update, April 1, 2015 – June 30, 2015.

**COST:** N/A

**FUNDING:** N/A

**TIMELINE:** N/A

**APPENDIX:** Appendix A - Occupational Health & Safety Quarterly Update, April 1, 2015 – June 30, 2015.

**RECOMMENDATIONS:** It is recommended the Governing Board receive the report for information.

**COMMUNICATIONS:** N/A

**From:** John Swales, Manager, Occupational Health & Safety  
Email: [jswales@hrsb.ca](mailto:jswales@hrsb.ca) Ph: (902) 464-2000 ext. 2204

Tracy O’Kroneg, Director, Human Resource Services  
Email: [tokroneg@hrsb.ca](mailto:tokroneg@hrsb.ca) Ph: (902) 464-2000 ext. 2323

**To:** Senior Staff September 8, 2015  
Board September 23, 2015

**Occupational Health & Safety**  
**Quarterly Update**  
**Q2 2015**  
**April 1 to June 30, 2015**

**School Insurance Program (SIP) – Reported Incidents**

Group	Incidents	
	Reporting Quarter	Same Quarter Last Year
	Apr 1 to Jun 30, 2015	Apr 1 to Jun 30, 2014
Employees*	98	106
Students and other**	812	674
<b>Total</b>	<b>910</b>	<b>780</b>

*\*SIP Incident Report forms are submitted by school administrators for incidents occurring to school community members during school related activities.*

*\*\*Employee incidents resulting in a lost time injury or medical attention may also be reported under Workers' Compensation Board or Injury on Duty below.*

One third of SIP reported employee incidents were related to a slip/trip/fall and another third were related to incidents while working with a student.

**Injury on Duty (NSTU)**

*This group of employees is not covered by WCB.*

Injury On Duty Applications Approved		
Reporting Quarter	Same Quarter Last Year	Preceding Quarter
Apr 1 to Jun 30, 2015	Apr 1 to Jun 30, 2014	Jan 1 to Mar 31, 2015
5	9	5

All of the incidents are slip and/or fall related.

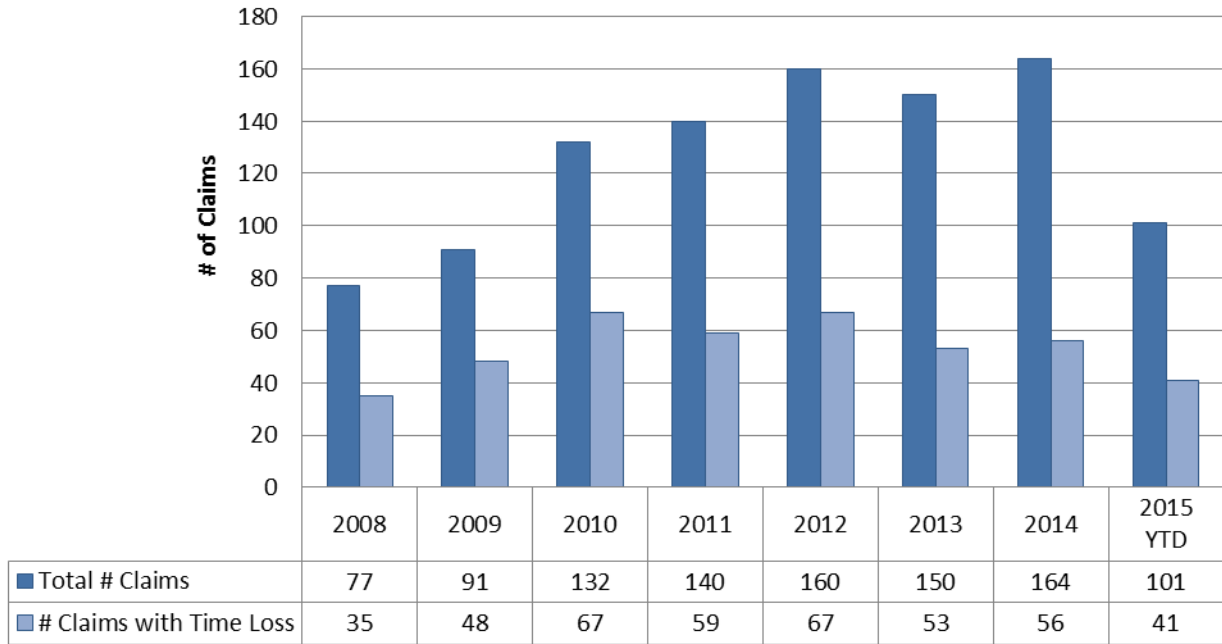
**Workers' Compensation Board (WCB) Claims**

Thirty-five (35) claims were submitted to the Workers' Compensation Board. 10 claims resulted in time lost from work and payment of wage benefits.

	Submitted	Claim Denied	Med Costs Only	Lost Time Claims
CUPE	20	4	10	6
NSUPE	7	2	2	3
NSGEU	0	0	0	0
EXCEL	6	2	3	1
LUNCH	1	1	0	0
PEG	1	0	1	0
<b>Totals</b>	<b>35</b>	<b>9</b>	<b>16</b>	<b>10</b>

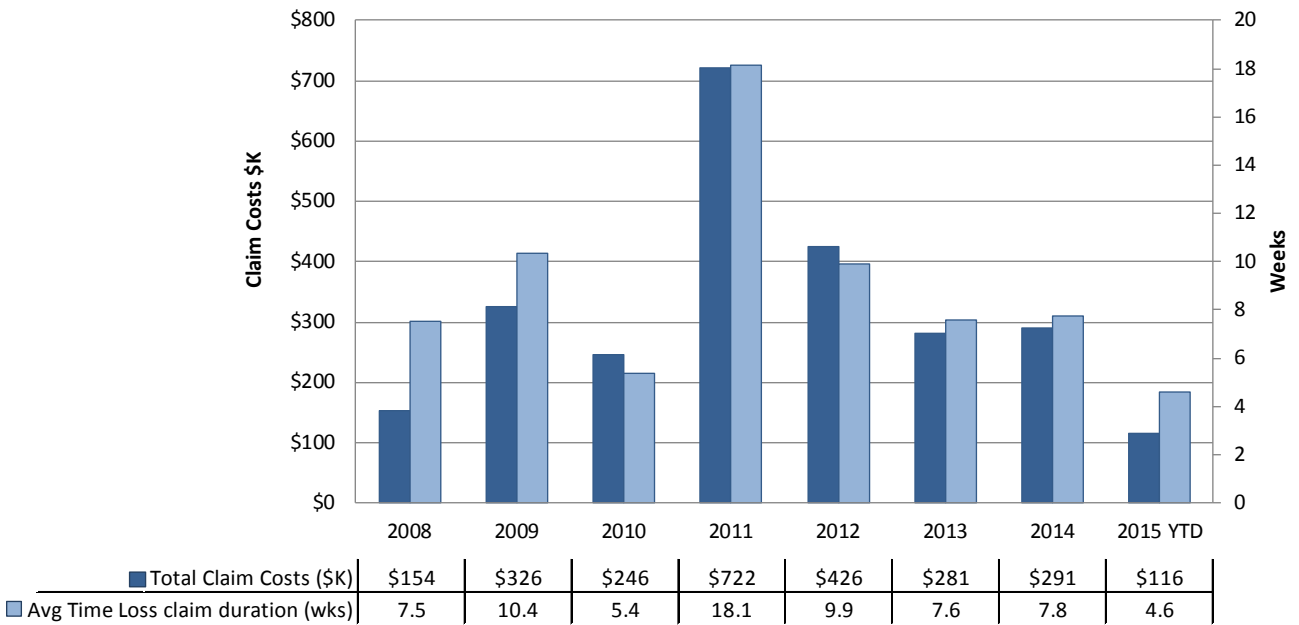
The following graph demonstrates year to date WCB data in relation to data of previous full years.

**Number of Claims**



The following graph shows a relationship between claim cost and the duration of time loss claims.

**Claim Costs and Avg Time Loss Duration**



**OH&S Division of (Department of Labour and Advanced Education)**

Workplaces Inspected	Workplaces with Compliance Orders Issued	Total Compliance Orders Issued
1	0	0

One air quality complaint related to a portable classroom was received by the OHS Division of the Department of Labour and Advanced Education. An Officer visited the school and conducted a workplace inspection. A warning was issued to remind the Joint Occupational Health and Safety Committee to adhere to the Rules of Procedure regarding meeting frequency. The school has taken the appropriate action.

Air quality testing showed that the portable classroom was safe for occupancy.

**Health & Safety Training**

Emergency First Aid: Seven sessions open to Educational Program Assistants and Secretaries were attended by 146 employees. Forty-eight physical education teachers attended a two-day Standard First Aid course.

Nonviolent Crisis Intervention (NVCI): Safe Schools trained approximately 60 school based teachers in NVCI. Sixty Educational Program Assistants were recertified.

**Other**

In May, the Halifax Regional School Board received a special commendation letter from CEO Stuart MacLean and Coach Bob Westhaver of the Workers' Compensation Board of Nova Scotia to recognize the Halifax Regional School Board "DOERS" initiative. Highlights were featured in the Superintendent's monthly report to the Governing Board.