

# **AGENDA**

## **School Board Meeting - Special**



**Wednesday, February 13, 2013**

**6:00 pm**

**Board Chambers  
33 Spectacle Lake Drive  
Dartmouth, NS**

**Reports attached following Agenda**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. DECISION ITEM**

3.1 Terms of Reference – Ad-hoc Hiring Committee Superintendent –  
Governing Board

**4. DATE OF NEXT MEETING**

Board Meeting – February 27, 2013

**5. IN-CAMERA**

5.1 Personnel Matter

**6. ADJOURNMENT**

*The HRSB would appreciate the support of the public and staff in creating a scent-reduced environment at all meetings. During Board meetings, cell phone ringers should be switched to vibrate or turned off. Cell phone conversations must take place outside the Board Chambers. We appreciate your cooperation. Thank you.*

Halifax Regional  
School Board  
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## APPENDIX E

### **HALIFAX REGIONAL SCHOOL BOARD SUPERINTENDENT HIRING COMMITTEE TERMS OF REFERENCE**

- Committee Type:** Ad-hoc Committee to the Governing Board
- Composition:** The Committee will be comprised of all Governing Board Members and a representative from the Department of Education.
- Committee Chair:** The Chair of the Governing Board will preside as Chair of the Superintendent Hiring Committee.
- Meeting Frequency:** Will meet as required, as determined by the Committee, or at the call of the Chair.
- Meeting Access:** All meetings will be conducted in-camera.
- Staff Support:** As determined by the Chair of the Committee or by the committee itself.
- Mandate:** The Superintendent Hiring Committee is responsible for the following:
1. To make a recommendation to the Governing Board on the selection of an Executive Search Firm.
  2. To hire the Superintendent of the Halifax Regional School Board.