

AGENDA

School Board Meeting



Wednesday, April 24, 2013

6:00 pm

**Board Chambers
33 Spectacle Lake Drive
Dartmouth, NS**

Reports attached following Agenda

- 1. CALL TO ORDER**

- 2. APPROVAL OF AGENDA**

- 3. AWARDS / PRESENTATIONS (Normally awards and presentations will be limited to 5 minutes – the Chair may extend the time limit under unique circumstances.)**
 - 3.1 Students Anti-bullying Artwork Recognition – Danielle McNeil - Hessian, Director, School Administration

- 4. PUBLIC PRESENTATIONS**

- 5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES**

March 26, 2013 (Special)
March 27, 2013 (Regular)
April 10, 2013 (Special)

- 6. CORRESPONDENCE**

- 7. CHAIR’S REPORT**

- 8. SUPERINTENDENT’S REPORT**

The HRSB would appreciate the support of the public and staff in creating a scent-reduced environment at all meetings. During Board meetings, cell phone ringers should be switched to vibrate or turned off. Cell phone conversations must take place outside the Board Chambers. We appreciate your cooperation. Thank you.

Halifax Regional
School Board
33 Spectacle Lake Drive
Dartmouth NS
B3B 1X7
T 902 464-2000 Ext. 2321
F 902 464-2420

9. ITEMS FOR DECISION

- 9.1 Report #13-02-1393 - Capital Plan – Ron Heiman, Director,
Operations Services

10. COMMITTEE REPORTS (Committee reports will be limited to 5 minutes – the Chair may extend the time limit under unique circumstances.)

- 10.1 Audit Committee

- 10.2 Nova Scotia School Boards Association

11. INFORMATION ITEMS

- 11.1 Report #13-04-1400 – School Calendar – Danielle McNeil-Hessian –
Director, School Administration

12. NOTICE OF MOTION

13. DATE OF NEXT MEETING

- Board Meeting – May 22, 2013

14. IN-CAMERA

- 14.1 Contract Award – Ron Heiman, Director, Operation Services

- 14.2 Contract Ratification – Mike Christie, Director, Human Resource
Services

15. ADJOURNMENT

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HALIFAX REGIONAL SCHOOL BOARD

Capital Construction Priorities 2014 - 2015

PURPOSE: To seek approval from the Board regarding the Halifax Regional School Board capital construction priorities for submission to the Department of Education and Early Childhood Development (DEECD).

BUSINESS PLAN GOAL: N/A

BACKGROUND: During the 2010-2011 school year, staff prepared a facility master plan that outlined proposed school capital plans for renovations, new schools and associated review processes as it pertains to each family of schools and proposed revisions for feeder school configurations. The plan was presented to the Governing Board in March 2011 for information (Report No. 11-03-1292-Capital Plan: 10 Year Facilities Master Plan) and is a living document that continues to guide capital planning.

In December 2011, the Chair of the Halifax Regional School Board received a letter from the provincial government, undersigned by the Minister of Education, which outlined the approach the government is to adopt for school capital planning. The revised process requires Boards to submit project lists annually. A detailed business case template document was developed by the DEECD and is required to be completed for each proposed project.

In February 2012, the Board approved a list of ten capital projects as proposed in Report 12-02-1333, 2012 School Capital Projects, for submission to the DEECD. The Department approved two projects, a Dartmouth South P-9 school and the Energy Savings Project, in December 2012.

In January 2013, a letter from the Deputy Minister of Education to Superintendent Judy White indicated that government is providing HRSB with an opportunity to revisit, revise, reaffirm or otherwise review their current priorities and needs, and to submit ten projects to the Department by April 30, 2013.

CONTENT: As noted, the government has requested that school boards submit a School Capital Construction Plan on an annual basis. This will allow for a review and amendment of capital requests should conditions such as programming changes, demographic shifts, changing building conditions or school closures occur.

The Halifax Regional School Board has been instructed to submit a list of ten projects consisting of new school construction as well as additions and alterations by April 30, 2013. The Department of Education and Early Childhood Development will carry out the

process of choosing projects submitted by school boards based on a provincial priority assessment.

Staff has considered the Halifax Regional School Board Facility Master Plan and recommends the Governing Board submit the following ten projects to Department of Education and Early Childhood Development:

- Eastern District P-12 School (New School Construction)
- Charles P. Allen (former high school) (Addition and Alteration)
- Shannon Park Elementary School (Acquisition from Department of National Defense)
- Bicentennial School (Addition and Alteration)
- South Peninsula Elementary School (New School Construction)
- Eastern Shore District High School (Addition and Alteration)
- J.L. Ilsley High School (Addition and Alteration)
- Sunnyside Elementary School (Addition and Alteration)
- Inglis Street Elementary (Addition and Alteration)
- Fairview Heights Elementary (Addition and Alteration)

COST: N/A

FUNDING: Approved projects funded by the Department of Education and Early Childhood Development.

TIMELINE: The final approved capital construction project submission list must be received by the Department of Education by April 30, 2013.

APPENDICES: N/A

RECOMMENDATIONS: That the Board approve this list of projects for submission to the Department of Education and Early Childhood Development.

COMMUNICATIONS:

AUDIENCE	RESPONSIBLE	TIMELINE
Department of Education and Early Childhood Development	Ron Heiman, Director Operation Services	Following Board Approval

From: For further information please contact Ron Heiman,
Director Operations Services
Phone: 464-2000 ext 2144
E-mail: rheiman@hrsb.ca

To: Senior Staff: March 4, 2013
Board: April 24, 2013

Public
Private

Report No. 13-04-1400
Date April 24, 2013

HALIFAX REGIONAL SCHOOL BOARD SCHOOL CALENDAR 2013-2014

PURPOSE: To provide the School Calendar for 2013-2014 to the Halifax Regional School Board for information.

BACKGROUND: The School Calendar 2013-2014 reflects the direction of the Department of Education as indicated in the draft P and I Release of April 3, 2012.

CONTENT: The Department of Education's intent to maximize student instructional time continues to be reflected in this calendar. Formal examination dates are standardized and limited to nine days throughout the school year. Organizational day, assessment and evaluation days, and professional development days are restricted to eight days. An additional two half days are allocated for parent-teacher interviews along with one day for the NSTU provincial conference. The school year, as in the past, consists of 195 teacher days with closing exercises not to be held prior to the evening of the 193rd day.

As per the Department of Education's direction, for schools operating on a semester schedule, final examinations are not to commence prior to the 5 days immediately preceding the end of the first semester and not prior to the 187th day.

The "PD Groupings" (Bus Cluster Groups) will participate in professional development sessions organized by board staff focused on board and provincial priorities on the indicated days and scheduled by bussing groups. The planning and organization for the remaining two school-based professional development days will be determined by schools.

COST: N/A

FUNDING: N/A

TIMELINE: August 1, 2013 – July 31, 2014

APPENDICES:

1. 2013-2014 School Calendar
2. Professional Development Groupings (Bus Clusters)
3. Calendar Details

RECOMMENDATIONS: That the School Calendar (Appendix 1) for the 2013-2014 school year be received for information

COMMUNICATIONS:

Audience	Responsibility	Timelines
School Administration Department	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
School Principals	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
Communications Department	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
Program Staff	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
Stock Transportation	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
EXCEL	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
Human Resource Services	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
Operations	Danielle McNeil-Hessian Director, School Administration	April 25, 2013
HRM Crosswalk Guards	Danielle McNeil-Hessian Director, School Administration	April 25, 2013

From: For further information, please contact Danielle McNeil-Hessian, Director, and School Administration at Ext 2275 or by email at dhessian@hrsb.ns.ca

To: Senior Staff – April 15, 2013
Halifax Regional School Board – April 24, 2013

Appendix 1

Calendar 2013-14	
August 27, 2013	Late Registration Day
September 2, 2013	Labour Day (no classes)
September 3, 2013	First Day of School/Organization Day
September 4, 2013	First Day of School for Students
September 30, 2013	School-Based PD Day (no classes)
October 14, 2013	Thanksgiving Day (no classes)
October 25, 2013	Provincial Conference Day (no classes)
November 8, 2013	Bus Cluster 1 - PD Day
November 11, 2013	Remembrance Day (no classes)
November 13, 2013	Early Dismissal for Parent-Teacher Interviews
November 18, 2013	Bus Cluster 2 - PD Day
November 22, 2013	Bus Cluster 3 - PD Day
November 29, 2013	Assessment & Evaluation Day P-9 (no classes)
December 9, 2013	Term 2 Begins P-9
December 10-12, 2013	Report Cards Home P-9
December 20, 2013	Last Day of Classes - Christmas Break
January 6, 2014	Schools Reopen
January 27-30, 2014	Senior High Exams
January 27, 28, 2014	NS Exams (Grade 10 English & Math)
January 31, 2014	Assessment & Evaluation Day 10-12 (no classes)
February 3, 2014	Semester 2 Begins 10-12
February 14, 2014	Bus Cluster 1 - PD Day
February 21, 2014	Bus Cluster 2 - PD Day
February 28, 2014	Bus Cluster 3 - PD Day
March 10-14, 2014 (inclusive)	March Break (no classes)
March 21, 2014	Assessment & Evaluation Day P-9 (no classes)
March 31, 2014	Term 3 Begins P-9
April 1-3, 2014	Report Cards Home P-9
April 18, 2014	Good Friday (no classes)
April 21, 2014	Easter Monday (no classes)
April 30, 2014	Early Dismissal for Parent-Teacher Interviews
May 16, 2014	School-Based PD Day (no classes)
May 19, 2014	Victoria Day (no classes)
June 18-19, 2014	NS Exams (Grade 10 English & Math)
June 18-24 2014	Senior High Exams
June 26, 2014	Assessment & Evaluation Day 10-12 (no classes)
June 27, 2014	Assessment & Evaluation Day P-12 (no classes)
June 30, 2014	Last Day of School

PROFESSIONAL DEVELOPMENT GROUPINGS

Bus Cluster 1

November 8, 2013 & February 14, 2014

- ❖ Sackville High School
- ❖ Millwood High School
- ❖ Charles P. Allen High School
- ❖ Lockview High School
- ❖ Halifax West High School

Bus Cluster 2

November 18, 2013 & February 21, 2014

- ❖ Citadel High School
- ❖ Sir John A. MacDonald High School
- ❖ J.L. Ilsley High School
- ❖ FLECs

Bus Cluster 3

November 22, 2013 & February 28, 2014

- ❖ Dartmouth High School
- ❖ Prince Andrew High School
- ❖ Auburn Drive High School
- ❖ Cole Harbour District High School
- ❖ Eastern Shore District High School
- ❖ Musquodoboit Rural High School
- ❖ Duncan MacMillan High School



2013-2014 SCHOOL CALENDAR

- Term/Semester Begins
- PD and/or Assessment & Evaluation Day
- Early Dismissal for Parent/Teacher
- Weekends and/or School Year Holidays
- Late Registration Day

- August 27** Late Registration Day
- September 2** Labour Day
- September 3** First Day of School/Organization Day
- September 4** First Day of School for Students
- September 30** School-Based PD Day (no classes)
- October 14** Thanksgiving Day (no classes)
- October 25** Provincial Conference Day (no classes)
- November 8** Bus Cluster 1-PD Day
- November 11** Remembrance Day (no classes)
- November 13** Early Dismissal for Parent-Teacher
- November 18** Bus Cluster 2-PD Day
- November 22** Bus Cluster 3-PD Day
- November 29** Assessment & Evaluation Day P-9 (no classes)
- December 9** Term 2 Begins P-9
- December 10-12** Report Cards Home P-9
- December 20** Last Day of Classes-Christmas Break
- January 6** Schools Reopen
- January 27-30** Senior High Exams
- January 27, 28** NS Exams (Grade 10 English and Math)
- January 31** Assessment & Evaluation Day 10-12 (no classes)
- February 3** Semester 2 Begins 10-12
- February 14** Bus Cluster 1-PD Day
- February 21** Bus Cluster 2-PD Day
- February 28** Bus Cluster 3-PD Day
- March 10-14** March Break (no classes)
- March 21** Assessment & Evaluation Day P-9 (no classes)
- March 31** Term 3 Begins P-9
- April 1-3** Report Cards Home P-9
- April 18** Good Friday (no classes)
- April 21** Easter Monday (no classes)
- April 30** Early Dismissal for Parent-Teacher
- May 16** School Based PD Day (no classes)
- May 19** Victoria Day (no classes)
- June 18-19** NS Exams (Grade 10 English and Math)
- June 18-24** Senior High Exams
- June 26** Assessment & Evaluation Day 10-12 (no classes)
- June 27** Assessment & Evaluation Day P-12 (no classes)
- June 30** Last Day of School

August 2013

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

April 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	30					

November 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May 2014

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		