



**HALIFAX REGIONAL SCHOOL BOARD
POLICY DEVELOPMENT AND REVIEW COMMITTEE
MINUTES
November 13, 2013
7:00 pm**

Meeting was held this date in the Board Chambers,
33 Spectacle Lake Drive, Dartmouth, NS.

PRESENT: Gin Yee Bridget Boutilier
 Nancy Jakeman Christy Linders
 Cindy Littlefair Dave Wright
 Steve Warburton

REGRETS: Denise Bell, Regional Education Officer
 Alan Lowe, Senior Advisor, School Board Relations
 Kirk Arsenault
 Sheryl Blumenthal-Harrison
 Doug Hadley, Coordinator, Communications
 Danielle McNeil-Hessian, Director, School Administration
 Melinda Daye

STAFF: Elwin LeRoux, Superintendent
 Selena Henderson, Corporate Secretary
 Gary Adams, Senior Staff Advisor
 Ron Heiman, Director, Operations Services
 Terri Thompson, Director, Financial Services
 Alison Leverman, Director, Program
 Susie Tomie, Coordinator, School Administration
 Tracey Jones-Grant, Coordinator, Diversity Management
 Vicki Palmetter, Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order 6:33 p.m.

2. APPROVAL OF AGENDA

**It was moved and seconded (Yee/Jakeman) that the Committee approve the agenda.
(CARRIED)**

3. FUTURE POLICY TOPICS

The following topics were put forward for discussion for possible future policy topics:

- Briefing note on a review of school start times;
- Supervision requirements for extra-curricular activities;
- Nutrition Policy, as it relates to fund raising;
- Walking distance for elementary;
- Pupil Transportation;
- Policy on Community Tragedies, Resources and Facilities Use i.e. Tragic Event Protocol.

4. POLICY REVIEW:

- Policy Development and Review Policy Template
- Briefing regarding open boundaries and out-of-area requests
- Creating School Populations Policy

The Committee reviewed and suggested amendments to the Policy Development and Review Policy template and provided feedback to Senior Staff on the procedures.

5. NEXT MEETING

Tuesday, December 11, 2013

6. ADJOURNMENT

**It was moved and seconded (Yee/Littlefair) that the meeting be adjourned.
(CARRIED)**

Meeting adjourned at 9:24 p.m.