



**HALIFAX REGIONAL SCHOOL BOARD
POLICY DEVELOPMENT AND REVIEW COMMITTEE
MINUTES
October 9, 2013
7:00 pm**

Meeting was held this date in the Board Chambers,
33 Spectacle Lake Drive, Dartmouth, NS.

PRESENT: Gin Yee Bridget Boutilier
 Melinda Daye Nancy Jakeman
 Cindy Littlefair Dave Wright
 Steve Warburton Christy Linders

REGRETS: Denise Bell, Regional Education Officer
 Alan Lowe, Senior Advisor, School Board Relations
 Kirk Arsenault
 Sheryl Blumenthal-Harrison
 Doug Hadley, Coordinator, Communications
 Danielle McNeil-Hessian, Director, School Administration

STAFF: Judy White, Superintendent
 Selena Henderson, Corporate Secretary
 Elwin LeRoux, Senior Staff Advisor
 Ron Heiman, Director, Operations Services
 Terri Thompson, Director, Financial Services
 Alison Leverman, Director, Program
 Susie Tomie, Coordinator, School Administration
 Tracey Jones-Grant, Coordinator, Diversity Management
 Vicki Palmeter, Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order 8:00 p.m.

2. APPROVAL OF AGENDA

It was moved and seconded (Daye/Jakeman) that the Committee approve the agenda.
(CARRIED)

3. TERMS OF REFERENCE

The Governing Board reviewed and amended the draft Terms of Reference for the Policy Development and Review Committee.

It was moved and seconded (Yee/Wright) that the Committee approve the amended Draft Terms of Reference for the Policy Development and Review Committee and forward to the Governing Board at the next regular board meeting for approval.
(CARRIED)

4. POLICY REVIEW:

- a) Solid Waste Management
- b) Reporting Child Abuse and Neglect
- c) Distributed Learning

The Committee reviewed and amended the Solid Waste Management, Reporting Child Abuse and Neglect and Distributed Learning Policies and provided feedback to Senior Staff on the procedures.

It was moved and seconded (Littlefair/Yee) that the Committee approve the amended Solid Waste Management Policy and forward to the Governing Board at the next regular board meeting for approval.
(CARRIED)

It was moved and seconded (Littlefair/Yee) that the Committee approve the amended Reporting Child Abuse and Neglect Policy and forward to the Governing Board at the next regular board meeting for approval.
(CARRIED)

Board Member Bridget Boutilier was excused at 9:03 pm.

It was moved and seconded (Littlefair/Yee) that the Committee approve the amended Distributed Learning Policy and forward to the Governing Board at the next regular board meeting for approval.
(CARRIED)

5. FUTURE POLICY TOPICS

The Committee decided that item 5 - Future Policy Topics would be moved to item 3 on the standing agenda.

6. NEXT MEETING

Tuesday, November 13, 2013

7. ADJOURNMENT

It was moved and seconded (Wright/Daye) that the meeting be adjourned.

(CARRIED)

Meeting adjourned at 10:00 p.m.

APPROVED