



**HALIFAX REGIONAL SCHOOL BOARD
POLICY DEVELOPMENT AND REVIEW COMMITTEE
MINUTES
February 12, 2014
6:00 pm**

Meeting was held this date in the Board Chambers,
33 Spectacle Lake, Dartmouth, NS.

PRESENT: Bridget Boutilier Dave Wright
Nancy Jakeman Christy Linders
Cindy Littlefair Melinda Daye
Steve Warburton Gin Yee

REGRETS: Sheryl Blumenthal-Harrison
Kirk Arsenault
Denise Bell, Regional Education Officer
Terri Thompson, Director, Financial Services

STAFF: Elwin LeRoux, Superintendent
Gary Adams, Senior Staff Advisor
Selena Henderson, Corporate Secretary
Gary Adams, Senior Staff Advisor
Ron Heiman, Director, Operations Services
Danielle McNeil-Hessian, Director, School Administration
Tracey Jones-Grant, Coordinator, Diversity Management
Mike Christie, Director, Human Resource Services
Alison Leverman, Director, Program
Vicki Palmetter, Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order 6:50 p.m.

2. APPROVAL OF AGENDA

**It was moved and seconded (Daye/Jakeman) that the Committee approve the agenda.
(CARRIED)**

3. APPROVAL OF MINUTES

January 15, 2014

It was moved and seconded (Linders/Wright) that the minutes/business arising from the minutes of the January 15, 2014, Policy Development and Review Committee meetings be approved as amended.

(CARRIED)

4. FUTURE POLICY TOPICS

- **Employment and Supervision of Family Members Policy**

Mike Christie, Director, Human Resource Services, indicated that he would like this policy brought forward at the next Policy Development and Review Committee meeting in March. The Committee agreed and requested it be brought forward at the March meeting.

5. POLICY REVIEW:

- **Harassment Policy Consultation**

Tracey Jones-Grant, Coordinator, Diversity Manager, facilitated a discussion with the Governing Board to gather feedback on other school boards' harassment policies in Nova Scotia and on the Halifax Regional School Board's existing Harassment Policy. The Governing Board and Senior Staff provided feedback. The next steps include bringing a draft revised policy back to the Committee and then distributed to the SACs for feedback.

- **Policy Review List**

Selena Henderson, Corporate Secretary, presented a draft list of prioritized policies for discussion with the Governing Board. A discussion was had on changing the webpage to show what work was currently being done on policy. Board Member Steve Warburton, Board Member Melinda Daye and Selena Henderson, Corporate Secretary, will meet again to discuss and prioritize the list taking into consideration the feedback from the Governing Board.

It was moved and seconded (Yee/Linders) to go beyond 8 pm.

(CARRIED)

- **Digital Citizenship Policy**

The Corporate Secretary outlined the existing procedures in creating a policy. The Governing Board provided information on items they would like to see in the policy.

6. NEXT MEETING

March 19, 2014

7. ADJOURNMENT

It was moved and seconded (Wright/Linders) that the meeting be adjourned.

(CARRIED)

Meeting adjourned at 9:10 p.m.

APPROVED