



**Halifax Regional School Board  
Policy Development and Review Committee  
Minutes  
May 14, 2014  
6:00 Pm**

Meeting was held this date in the Board Chambers,  
33 Spectacle Lake, Dartmouth, NS.

**PRESENT:**           Bridget Boutilier                                       Dave Wright  
                    Nancy Jakeman                                       Christy Linders  
                    Cindy Littlefair                                       Melinda Daye  
                    Steve Warburton

**REGRETS:**           Gin Yee  
                    Kirk Arsenault  
                    Denise Bell, Regional Education Officer  
                    Sheryl Blumenthal-Harrison  
                    Doug Hadley, Coordinator, Communications

**STAFF:**             Elwin LeRoux, Superintendent  
                    Gary Adams, Senior Staff Advisor  
                    Selena Henderson, Corporate Secretary  
                    Terri Thompson, Director, Financial Services  
                    Danielle McNeil-Hessian, Director, School Administration  
                    Ron Heiman, Director, Operations Services  
                    Tracey Jones-Grant, Coordinator, Diversity Management  
                    Tracy O’Kroneg, Acting-Director, Human Resource Services  
                    Alison Leverman, Director, Program  
                    Vicki Palmeter, Assistant to the Corporate Secretary

**1.     Call to Order**

The Chair called the meeting to order 6:03 p.m.

**2.     Approval of Agenda**

**It was moved and seconded (Littlefair/Boutilier) that the Committee approve the agenda.**  
**(CARRIED)**

**3. Approval of Minutes**

April 9 , 2014

**It was moved and seconded (Boutilier/Jakeman) that the minutes/business arising from the minutes of the April 9, 2014, Policy Development and Review Committee meetings be approved as amended.**  
**(CARRIED)**

**4. Future Policy Topics**

The Governing Board requested a status update on policies that have been worked on and will be coming back to the Committee for discussion. Selena Henderson and Gary Adams provided an update on the Digital Citizenship Policy.

Selena Henderson indicated she would bring forward an updated policy list at the next meeting.

**5. Policy Review:**

- **Harassment Policy**

Tracey Jones-Grant, Coordinator, Diversity Management, reviewed a draft of the Harassment Policy and Procedures. The Governing Board recommended revisions the

**It was moved and seconded (Boutilier/Jakeman) that the Policy Development and Review Committee direct the Coordinator, Diversity Management to proceed with consultation to the SACs and the Union groups.**

**(CARRIED)**

- **School Based Funds Policy**

Terri Thompson, Director, Financial Services, reviewed the draft changes to the School Based Funds Policy

**It was moved and seconded (Wright/Warburton) that the Policy Development and Review Committee recommend that the School Based Funds Policy be forward to the Governing Board for approval at the June Regular Board meeting in June 2014.**

**(CARRIED)**

**6. Next Meeting**

June 11, 2014 (C. P. Allen High School)

**7. Adjournment**

It was moved and seconded (Wright/Linders) that the meeting be adjourned.

**(CARRIED)**

Meeting adjourned at 7:17 p.m.

APPROVED