



**HALIFAX REGIONAL SCHOOL BOARD  
POLICY DEVELOPMENT AND REVIEW COMMITTEE  
MINUTES  
January 15, 2014  
6:00 pm**

Meeting was held this date in the Board Chambers,  
33 Spectacle Lake Drive, Dartmouth, NS.

**PRESENT:** Bridget Boutilier Dave Wright  
Nancy Jakeman Christy Linders  
Cindy Littlefair Melinda Daye  
Steve Warburton Gin Yee

Denise Bell, Regional Education Officer

**REGRETS:** Elwin LeRoux, Superintendent  
Sheryl Blumenthal-Harrison  
Kirk Arsenault

**STAFF:** Gary Adams, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Ron Heiman, Director, Operations Services  
Danielle McNeil-Hessian, Director, School Administration  
Tracey Jones-Grant, Coordinator, Diversity Management  
Terri Thompson, Director, Financial Services  
Mike Christie, Director, Human Resource Services  
Alison Leverman, Director, Program  
Vicki Palmeto, Assistant to the Corporate Secretary

**1. CALL TO ORDER**

The Chair called the meeting to order 6:05 p.m.

## 2. APPROVAL OF AGENDA

It was moved and seconded (Linders/Boutilier) that the Committee approve the agenda.  
(CARRIED)

## 3. APPROVAL OF MINUTES

November 13, 2013  
December 4, 2013

It was moved and seconded (Yee/Wright) that the minutes/business arising from the minutes of the November 13, 2013 and December 4, 2013, Policy Development and Review Committee meetings be approved as amended.  
(CARRIED)

## 4. FUTURE POLICY TOPICS

- **Staff feedback on Review of School Start Times**

Danielle McNeil-Hessian, Director, School Administration, provided a briefing note on school start times for discussion with the Governing Board. The Governing Board discussed the briefing note.

- **Staff feedback on Walking Distance for Elementary**

Ron Heiman, Director, Operations Services, reviewed the existing walking distances and a report of the Review of Walking Distances that was provided from the Department of Education and Early Childhood Development. Ron reviewed approximate costs and additional buses that would be required if the walking distance was reduced. The Governing Board discussed possible implications with the change to the public transportation system, and how it could impact students. Ron will collect additional information and explore partnership opportunities with the Halifax Regional Municipality / Metro Transit. He will bring the information to a Regular Board meeting for the Governing Board to discuss.

- **Staff feedback on Tragic Event Protocol**

Alison Leverman, Director, Program, provided a document on the existing Tragic Event Protocol for information. The Governing Board discussed the protocol.

- **Digital Citizenship Policy**

It was moved and seconded (Yee/Jakeman) to go beyond 8 pm.

(CARRIED)

**5. POLICY REVIEW:**

- **School Boundaries Policy**

Ron Heiman, Director, Operations Services, facilitated a discussion with the Governing Board on how they would like the School Boundaries Policy to be developed. The discussion was around core beliefs, communication, community engagement and reporting to the Governing Board.

- **Harassment Policy Consultation** – item deferred.

**4. NEXT MEETING**

Tuesday, February 12, 2014

**6. ADJOURNMENT**

It was moved and seconded (Wright/Littlefair) that the meeting be adjourned.

**(CARRIED)**

Meeting adjourned at 9:00 p.m.

APPROVED