

Auburn, Cole Harbour Family of Schools – School Options Committee Meeting Notes

Nov 14, 2016; 6:30 pm - 8:30 pm
 Cole Harbour Cafeteria

Purpose

- SOC connect as a team
- Overview of highlevel project timeline
- Separte into working groups and shareback information
- Nomination and selection of chairperson

Notes

Agenda Item	Discussion	Action
Overview of project timeline	<ul style="list-style-type: none"> - Robert and LaMeia presented information on timeline and milestones of the project timeline. - Marguerite drafted a drawn timeline to allow for SOC to use sticky notes to add time sensitive action items to timeline. - December meetings flagged as a discussion for later. 	
Working Groups	<p><u>Terms of Reference: Operating principles</u></p> <ul style="list-style-type: none"> - Consult Terms of Reference template in Binder - At the close of each meeting, consider taking a few minutes to create the next agenda, capture all actions/requests and share before the next meeting - Get a dedicated secretary asap 	Facillitators to record and capture information out of the working groups to influecne design for future meetings

- Consider a stakeholder meeting in December but delay the first public meeting until January

Communications

- SOC needs to develop key messages- FAQ
- Social Media point person- create Twitter, Facebook, Instagram
- Choose a platform for sharing documents and notes
- Brainstorm Brand and Tag Lines

Data:

- High Schools are clearly operating below capacity with Cole Harbour significantly impacted by Eastern Passage
- Most Schools in both districts significantly below capacity
- Astral Drive only school(s) operating at capacity
- Different grade level configurations would further influence use
- Nelson Whynder a “teeny tiny” school but concerns about remoteness and African Nova Scotian community needs came up
- The question of how race has influenced the school boundaries in district was discussed

Stakeholder engagement

- Categorize stakeholder list
- Consider the possibility of inviting stakeholder groups to

	<p>participate in SOC meetings in December</p> <ul style="list-style-type: none">- Strategic invitation to diverse group of stakeholders to be ambassadors and champions of the process- Invite stakeholders to invite/inform their communities to attend the first public meeting	
Chairperson nomination and selection	<ul style="list-style-type: none">- Shannon's name was brought forward as a nomination for chair position- Corey was also nominated for chair position- SOC discussed the possibility of having co-chairs- A consensus vote was taken to select both, Shannon and Corey to serve as co-chairs of the SOC.	