

Auburn, Cole Harbour Family of Schools – School Options Committee Meeting Notes

Nov 28th, 2016; 6:30 pm - 8:30 pm
 Cole Harbour Cafeteria

Purpose

- SOC re-group into 4 working areas: Data, Communication, Terms of Reference, Stakeholder
- SOC gain insight on school capacities and projections from HRSB representative
- SOC finalize decisions on stakeholder engagement and date for first public meeting

Notes

Agenda Item and Discussion	Actions
<p>1. Working group report back</p> <p><u>Data group:</u> Met briefly with HRSB Planner: Jill McGillicuddy. After which Ms. McGillicuddy presented to the larger group.</p> <p>Surplus capacity issue highlighted.</p> <p>Astral Drive Schools over-capacity issue explained as a programming issue (dual track school, English/French Immersion)</p> <p><u>Communications group:</u></p> <ul style="list-style-type: none"> - Worked on key messages shared back with the SOC - Next steps include developing communications plan - Communications group to work on FAQ - No one from group has volunteered to be social media person <p><u>Terms of Reference group:</u></p> <ul style="list-style-type: none"> - Manual already provides a very tight Terms of Reference that prescribes most operational procedures. - Operating principles established to guide how to work together and make decisions together. These principles, captured in the Mandated Terms of Reference in the Section “Group Norms”. 	<p>Questions about capping and migration added to information request document</p> <ol style="list-style-type: none"> 1. Capping in the classroom 2. Aggregate migration indicator <p>Select a social media point person</p> <p>Operating Principles “Group Norms” to be typed and printed for all SOC member to add to binder</p>

- **Student focused:** Students are always to be the main beneficiaries of our work. Question: Do students benefit the most from this recommendation/decision?
- **Equity and Respect:** Our work is to ensure all cross the same finish line, not just get to the same start line. We will consider how what we say and do impacts others and strive to minimize harm. Question: Is this discussion/recommendation/decision equitable? Respectful?
- **Communities are important partners:** While not the main beneficiary, schools and students reside in communities, and these communities are valued partners in this work. Question: Has community impact been considered in this recommendation /decision?
- **Sustained impact:** Our work must be relevant today as well as ten years from now. Question: Will this recommendation/decision have impact for the next ten years?

Stakeholders group:

- Reworked the stakeholder list, made edits and additions
- Discussed stakeholder engagement being integrated throughout the school review process instead of one larger meeting prior to public meeting #1
- Discussed who should be invited to the first stakeholder session on December 5th
- Discussed date for first public meeting to be proposed to SOC

2. SOC decisions

Stakeholder list to be circulated by email

SOC members submit names of students to be engaged as stakeholders

LaMeia to invite identified stakeholders to December 5th meeting

Approved by SOC

January 12th first public meeting

Stakeholders to be invited to attend the first portion of regular SOC meetings as required

SOC meetings to be held

	<p>December 5th, 12th and holding December 19th if necessary</p> <p>SOC to return January 9th</p> <p>Send out minutes on Wednesdays with revisions done outside of meetings by Fridays</p> <p>Stakeholders list published internally</p>
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