



**Halifax Regional School Board  
Ad Hoc Bylaws Committee  
Minutes  
March 9, 2016  
4:00 p.m.**

Meeting was held this date in the Board Lounge,  
33 Spectacle Lake, Dartmouth, NS.

**PRESENT:** Bridget Boutilier Nancy Jakeman  
Gin Yee

**REGRETS:** Denise Bell, Regional Education Officer  
Elwin LeRoux, Superintendent

**STAFF:** Lance Bullock, Senior Staff Advisor  
Natascha Joncas, Acting Corporate Secretary  
Athena Leclair, Administrative Assistant to the Corporate Secretary

**1. Call to Order**

The Chair, Nancy Jakeman, called the meeting to order at 4:05 p.m.

**2. Approval of Agenda**

**It was moved and seconded (Boutilier/Jakeman) to approve the agenda.**

**(CARRIED)**

**3. Approval of Minutes**

**4. Discussion Items**

**5. Decision Items**

A review of Section 5 to 7 of Bylaws was discussed. The discussion included a possible amendment in the nomination process. The necessary language surrounding a Chair vacancy mid-term was also discussed. The responsibilities of the Chair and Vice-Chair were reviewed. Discussion ensued regarding initiating an Annual General Meeting and what that would involve. The Chair's Report and the legislation surrounding the report were discussed. A review of the timeline surrounding the posting of agendas and emailing of packages to Board Members took place. A review of a possible Special and Emergency Board Meeting Agenda template was discussed. The necessary language surrounding the length of board meetings was noted. The process involved regarding In-Camera Sessions was reviewed. A summary of the use of electronics took place as well as the possibility of stipulations surrounding the use of devices.

**6. Next Meeting**

April 6, 2016 - 4:00 p.m. – 5:00 p.m.

**7. Adjournment**

**It was moved and seconded (Yee/Boutilier) that the meeting be adjourned.**

**(CARRIED)**

Meeting adjourned at 5:24 p.m.

APPROVED