



**HALIFAX REGIONAL SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
MINUTES  
February 21, 2018  
6:00 p.m.**

An Audit Committee meeting was held this date in  
Meeting Room 310  
33 Spectacle Lake Drive, Dartmouth, NS

**PRESENT:**

Linda MacKay, Chair  
Bridget Ann Boutilier, Vice-Chair  
Dave Wright  
Gin Yee  
Bruce Densmore  
Cathie O'Toole

**BOARD MEMBERS:**

**REGRETS:**

Nancy Jakeman

**STAFF:**

Elwin LeRoux, Superintendent  
Steve Gallagher, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Susan Tomie, Director, School Administration  
Tracy O'Kroneg, Director, Human Resources  
Terri Thompson, Director, Financial Services  
Ron Heiman, Director, Operations  
Athena Leclair, Administrative Assistant to the Corporate Secretary

**1. CALL TO ORDER**

Linda MacKay, Committee Chair called the meeting to order at 6:03 p.m.

**2. APPROVAL OF AGENDA**

**It was moved and seconded (Yee/Wright) that the agenda be approved.**

**(CARRIED)**

**3. APPROVAL OF MINUTES/BUSINESS ARISING FROM MINUTES**

**It was moved and seconded (Boutilier/Wright) that the minutes of November 15, 2017 Audit Committee be approved.**

**(CARRIED)**

**4. 2018-02-06 – QUARTERLY BUSINESS PLAN AND FINANCIAL UPDATE – DECEMBER 31, 2017**

Terri Thompson, Director, Financial Services opened the floor for any questions or comments on the Business Plan Priorities and their progress.

Cathie O'Toole asked about Dreambox software. Elwin LeRoux, Superintendent noted it is a mathematics program being used in other Canadian jurisdictions and has been tested in Nova Scotia. It was noted that the intent is to assess results with the software, and expansion could be a possibility.

Bruce Densmore approved of the progress with accessibility in schools. Mr. Densmore asked what the HRSB is doing to mitigate risk related to the dissolution of school boards and the impact on the classroom during this transition time. A discussion ensued.

Ms. O'Toole enquired if we are still waiting on the math strategy from the provincial government. Mr. LeRoux responded. Ms. O'Toole questioned if anything from the business plan goals is currently at risk. Mr. Densmore noted he appreciated having the progress on the recommendations from the Auditor General included in the report. A discussion ensued regarding that progress.

Ms. Thompson noted we are projecting to have a surplus of \$11,100. Variances are included on the variance report. It was noted we are projected to be balanced in the Supplementary Fund by the end of the year.

**5. OTHER BUSINESS**

It was noted that board member expenses were to be brought forward this evening however it was decided to be removed due to the current circumstances.

**6. DATE OF NEXT MEETING**

The dates of March 21, March 28 and April 4 were discussed as possible dates to invite KPMG to the next Audit Committee meeting.

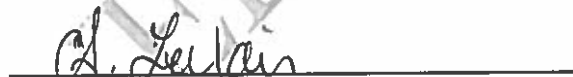
Wednesday, March 21, 2018 – TBD

**7. ADJOURNMENT**

**It was moved and seconded (Boutilier/Yee) that the meeting be adjourned.**  
**(CARRIED)**

The meeting adjourned at 6:41 p.m.

  
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Linda MacKay  
Chair, Audit Committee

  
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Athena Leclair  
Administrative Assistant to the Corporate  
Secretary

APPROVED