

**Eastern District P-12 School Steering Team
Minutes
June 12, 2017**

Present: Bridget Boutilier (HRSB Board Member), Jill Chaulk (HRSB), Carole DesBarres (Lakefront), Marie Fagan (HRSB), Marc Gaudet (DTIR), Peter Howitt (EECD), Lisa Hutt (SHCS), Joy Josey (Lakefront), Ron Kent (HRSB), Darrell MacDonald (TIR), Amy MacLeod (HRSB), Earl McMullin (HRSB), Nancy O'Brien (Facilitator), Carolyn Prest (Lakefront), Ronnie Reynolds (DMHS), Wanda Scott (SHCS), Amanda Smith (DMHS), Troy Smith (SHCS), Tyler Voletz (TIR), Mike McWatters (DMHS)

Guests: Marilyn Munroe (rep. MLA Lloyd Hines), Architect team, Susan Fitzgerald, Fowler Bauld & Mitchell Ltd, Maureen O`Shaughnessy, CS & P Architects Inc.

Regrets: Dan Sheehan (HRSB), Jeannie Hubley (DMHS), David Hendsbee (HRM)

- 1. Call to Order and Introductions:** Meeting called to order at 6:10 pm.
- 2. Approval of the Agenda:** Earl McMullin (HRSB) moved the agenda be approved and Wanda Scott seconded. Motion carried.
- 3. Approval of Minutes from May 8, 2017:** Joy Josey moved the minutes be approved and Earl McMullin seconded. Motion carried.
- 4. Business Arising from the Minutes:** This meeting was a continuation of information gathering and design updates. Susan and Maureen gave an update from their last visit in regards to the interaction with the staff of both schools and the students. The architect team have asked for the SST`s feedback as well as the staff, HRSB & students with the goal of formulating a design in a timely manner.

Maureen stated that the feedback they received from the staff and students was helpful to the design process. It is important to note that we are at the starting point of this process. Tonight`s meeting will assist the team in starting their design over the summer months.

After the consultations, the team used a computer program that identified words that were repeated through the various conversations and written feedback. This allowed the team to identify words and concepts that were expressed most often during the consultation with

stakeholders that were interviewed. This process will help to inform their design. Some of the words include; cultural, aboriginal, quiet, outdoors, woods, hands-on, safe, inclusive, comfortable, technology, welcoming, and sustainable to name a few.

Susan spoke about the drawings that the students produced about how they view their new school. Some include comfortable chairs, rooms & tables instead of desks.

It is the desire of the design team to create flexible, robust, and adaptable spaces; to recognize and celebrate the unique history of the area, it's culture and memories; to recognize the distinct needs of diverse age groups allowing for mentoring and leadership by older students; to keep in mind the importance of the natural surroundings; to provide personalized spaces for students inside and out; to consider healthy living with safe, inclusive and comfortable environments.

Susan referenced the challenges of the landscape and the steep slopes and the issue of accessibility for all. In terms of safety of students and staff they showed a drawing depicting how the buses would drop off students in one area and pedestrians would access the school from another location. This keeps in mind the safety of everyone.

Maureen asked for feedback from the SST about how the learning communities would be divided (P-3, 4-8 & 9-12). They also showed pictures of the design of the school at different levels and where the various students and classrooms would be located in the different levels of the school. (lower level, middle level and upper level). The picture showed various areas such as; Makerspaces, Administrative area, gym, library & break out spaces.

Susan showed pictures of the Bible Hill school that is just being completed. The images showed natural light, comfortable places to sit, and learning common places.

4.1 Maureen & Susan asked for feedback from the SST on the arrangement of the grade levels (learning communities, Makerspaces, Active living areas).

One member asked about the plan for parking on the site.

The question of after-hours community accessibility was raised and it was determined that that would be negotiated by the school and HRSB.

The question of an elevator was asked and it was stated that an elevator will be installed close to the front entrance.

The SST was in agreement that the (main ground floor) Active Living/Performance Zone works and the design and location of the Makerspace as well as the P-3 Learning Community spaces were well designed.

The level that contains the 4-8 Learning community was examined to determine its effectiveness. Maureen asked if a common library was necessary or would there be various libraries on each level or should it be a resource transient design?

The question of where the Learning center was located was raised and it was stated that it should be central but not highly visible and the architect team understood this point and would configure it with this understanding.

Questions arose around the Visual Arts space. The design team heard thoughts on whether this space should be in a more central area of the school; should it be a special room; or should it be distributed through-out the school. The SST stated that currently it is designed to be a permanent location but it can be integrated into other classrooms such as science and family studies classrooms.

5. Next Meeting: Monday, Sept 11, 2017 – 6-8pm.

6. Adjournment: 8:10 pm

Respectfully submitted by Mike McWatters (DMHS)