



**HALIFAX REGIONAL SCHOOL BOARD  
SPECIAL BOARD MEETING  
MINUTES  
June 17, 2015  
7:30 pm**

An Special Board Meeting was held this date in the Board Chambers,  
33 Spectacle Lake Drive, Dartmouth, NS.

**PRESENT:** Melinda Daye  
Christy Linders  
Gin Yee  
Nancy Jakeman

Bridget Boutilier  
Cindy Littlefair  
Steve Warburton

Meriel Fitzgerald, Student Advisor

**REGRETS:** Sheryl Blumenthal-Harrison  
Kirk Arsenault  
Dave Wright

Hannah Waye, Student Advisor  
Denise Bell, Regional Educational Officer

**STAFF:** Elwin LeRoux, Superintendent  
Gary Adams, Senior Staff Advisor  
Leah Kutcher, Acting Corporate Secretary  
Ron Heiman, Director, Operations Director  
Danielle McNeil-Hessian, Director, School Administration  
Alison King, Director, Program  
Laura Conrod, Assistant to the Corporate Secretary  
Susan Tomie, Coordinator, School Administration  
Matt Smeltzer, Wireless & Infrastructure Specialist  
Doug Hadley, Coordinator, Communications Services  
Terri Thompson, Director, Financial Services  
Tracy O’Kroneg, Director, Human Resource Services

**1. CALL TO ORDER**

**The meeting was called to order at 7:37 pm.**

**2. APPROVAL OF AGENDA**

**It was moved and seconded (Yee/Littlefair) that the agenda be approved.**

**(CARRIED)**

**3. DECISION ITEMS**

- 3.1 3.1 Report # 2015-06-23 - Business Plan and Budget – Terri Thompson, Director, Financial Services

**It was moved and seconded (Yee/Boutilier) that the Governing Board approve the wage rate adjustments for casual staff, lunch supervision staff, door monitors, EXCEL program staff, and casual EPAs as included in the 2015-2016 Budget, effective August 1, 2015.**

**(CARRIED)**

**It was moved and seconded (Yee/Jakeman) that the Governing Board approve the 2015-2016 General Fund Business Plan and Budget as presented, with spending authority of \$442,692,900.**

**(CARRIED)**

**It was moved and seconded (Yee/Jakeman) that the Governing Board approve the 2015-2016 Supplementary Fund Budget as presented, with a spending authority of \$16,087,000.**

**(DEFERRED)**

**It was moved and seconded (Linders/Littlefair) that Board Member Gin Yee's motion be deferred until the next Regular Board Meeting on June 24, 2015.**

**(CARRIED)**

**Meriel Fitzgerald left the meeting at 9:20 p.m.**

- 3.2 Report #2015-06-14 - Consolidated Financial Statements – Terri Thompson, Director, Financial Services

**It was moved and seconded (Jakeman/Yee) that:**

1. The Governing Board approve the designation of \$5,058,326 from the General Fund Accumulated Surplus as at March 31, 2015 as General Fund – Capital Amortization to offset future amortization charges for building capital improvements.
2. The Governing Board approve the designation of \$425,373 from the General Fund Accumulated Surplus as at March 31, 2015 as General Fund - Program Resources (Schools) to facilitate the on-going management of school instructional supplies and materials budget carry-forwards.
3. The Governing Board approve the designation of \$1,984,537 from the General Fund Accumulated Surplus as at March 31, 2015 as General Fund – Citadel Theatre Amortization to offset future amortization charges for this asset.
4. The Governing Board accept and approve the consolidated financial statements of the Halifax Regional School Board for the fiscal year ended March 31, 2015.
5. The Governing Board accept and approve the audited Annual Report of Salaries and Expenses for the fiscal year ended March 31, 2015.

**(CARRIED)**

**4. DATE OF NEXT MEETING**

Board Meeting – June 24, 2015

**5. ADJOURNMENT**

**It was moved and seconded (Yee/Linders) to adjourn.**

**(CARRIED)**

**Meeting was adjourned by the Board at 9:50 pm.**

---

Melinda Daye  
Chair  
Halifax Regional School Board

---

Leah Kutcher  
Acting Corporate Secretary

Prepared by Laura Conrod  
Assistant to the Corporate Secretary