

School Steering Team Minutes

Meeting #2

Halifax South Peninsula School

Date: February 4, 2016

Location: Waverley Memorial School

Attendees:

Name	Organization
Krista Stevens	TIR
Agnes Greer	HRSB (School Administration supervisor)
Tanya Whynacht	TIR
Marie Fagan	HRSB (Operation Services)
Peter Howitt	EECD
Karina Montalvo-Lagunes	TIR
David Jakeman	LMST (SAC chair)
Joanne Williams	HRSB (EXCEL)
Judy Obersi	LMST (SAC vice-chair)
Jeanne Boudreau	LMST (principal)
Cindy Littlefair	HRSB (elected Board member)
Dan Sheehan	HRSB (Operation Services)
Tim Schaus	Facilitator

Guests: Joachim Stroink (MLA), Waye Mason (HRM councillor)

1. The meeting was held at Waverley Memorial, a newly-built school. The Waverley Memorial principal gave the Halifax South Peninsula School Steering team a tour of the school, pointing out the design features and answering questions about the school facilities.
2. The Meeting #1 minutes were passed. To facilitate timely communication a plan to approve meeting minutes was discussed and agreed to.
3. Peter Howitt from EECD spoke about the School Space Allocation Program and the allocation of rooms and space for the new Halifax South Peninsula School. A spreadsheet of this information was used for this presentation and is attached to these minutes as Appendix 1. The space allocation for the new Halifax South Peninsula School was based on a projected enrolment of 414 students with a long range projection of 368 student in 2024. The projections were made by Baragar. There was a discussion on how the projection was made. Standard music room size (1200 square feet) was discussed in the context of the large music program found at LeMarchant St. Thomas. Items including music instrument storage, room height, front entrance lighting, front entrance canopy, sports field, hallway lighting, natural light and bike rack were mentioned.
4. Passive House design/construction (energy efficient design and construction) was discussed. TIR may be looking for a Passive House design/construction pilot but caution was expressed in terms of added cost and possible delay in the delivery of the building due to this method of design/construction. This will be investigated in terms of cost and feasibility. The new building will be constructed to LEEDS (Leadership in Energy and Environmental Design) certification.
5. A PowerPoint of some features of the new Bible Hill school project was presented for information and discussion. Features pointed out include: learning street concept, a raised classroom for a music room that would double as a stage, natural lighting and changing rooms. Rooms and spaces in the new school can be used and configured in different ways. There is a gross-up factor of 1.47 in the Space Allocation Program for Halifax South Peninsula School.
6. Enhancement of the gym size was discussed. HRM Parks and Recreation staff will submit a report to HRM council this month reviewing the gymnasium requirements in the Halifax South Peninsula area. A community meeting is being planned by the LeMarchant St. Thomas SAC chairs for communication purposes, to discuss enhancements and the question mentioned in #7 of these minutes.
7. A question was posed around the general look of the building within the surrounding community architecture. This will be discussed at the next meeting.

Next meeting: Tuesday, February 16, 6:00 pm at LeMarchant St. Thomas

**SOUTH PENINSULA ELEMENTARY SCHOOL
SPACE ALLOCATION PROGRAM
Elementary School: 414 Students**

December 18, 2014

CSAP? (Yes/No)	French Immersion? (Yes/No)
No	Yes

Elementary School	
Grade Levels	Enrolment
P-2	177
3-5	237
Junior-Middle (6-8, 7-9)	0
High School (9-12, 10-12)	0
Projected Enrollment	414

Space	Net Area (SF)	Quantity	Sub-totals	Grand Totals
Multi-Purpose Learning Rooms				16,650
P-2	850	9	7,650	
Upper Elementary (3-6 or 4-6)	900	9	8,100	
Junior High	900	0	0	
High School	900	0	0	
French Immersion (scheduling flexibility)	900	1	900	
	Total	19		
Multi-Purpose Learning Room Support				2,100
Core French	900	1	900	
Small group work rooms	120	10	1,200	
Administration				2,585
General office				
- Principal	140	1	140	
- Vice-principal	140	1	140	
- Sick Room	75	1	75	
- Admin WR	60	1	60	
- Work Room	200	1	200	
- Reception Area	300	1	300	
- Secure Reception	100	1	100	
- Circulation	200	1	200	
General Office Total			1,216	
Staff Room	500	1	500	
PLC Support	270	1	270	
Guidance	400	1	400	
Youth health	0	0	0	
Library rooms	100	2	200	
Student council	100	0	0	
Active Healthy Living				6,664
Gym	5264	1	5,264	
Change rooms	300	2	600	
Office	150	1	150	
Gym Storage	700	1	700	
Active Healthy Living Classroom	0	0	0	
Arts				2,300
Visual arts	1000	1	1,000	
Storage	100	1	100	
Music w/ storage	1200	1	1,200	
Practise rooms	0	2	0	
Drama	Formula	0	0	
Cafeteria				2,206
Cafeteria	1659	1	1,659	
Kitchen	400	1	400	
Storage	150	1	150	
Family Studies				0
Textiles & Nutrition	1900	0	0	
Information Technology				0
Info-tech	900	0	0	
Laboratory Rooms				0
Chem Prep	1200	0	0	
Physical Sciences Lab	150	0	0	
Life Sciences lab	1200	0	0	
Shared Life Sciences/Physical Sciences Storage	150	0	0	
Multi-purpose Science Lab	1200	0	0	
Library/Resource				1,435
General library/storage	1035	1	1,035	
Seminar	400	1	400	
Student Services				2,160
Learning Centre	900	1	900	
Resource	600	1	600	
Succeeding in Reading	120	1	120	
Succeeding in Reading training (if req'd by board for this region)	350	0	0	
Schools Plus Office	100	1	100	
Sensory Room	200	1	200	
Assistive care washroom	120	2	240	
Storage				664
General	514	1	514	
Outside equipment storage	150	1	150	
Technology Education				0
Tech Ed - Production	2000	0	0	
Tech Ed - Innovations Lab	800	0	0	
Tech Ed - Comm Tech	1200	0	0	
Total Net Square Footage (NSF)				36,764
Gross-up factor				1.47
Total Gross Square Footage (GSF)				54,043

Miscellaneous	
Parking	
Staff/visitor (3 per classroom)	51
Student (5 per high school classroom)	
	Parking total
	51
Bus Accommodation (see board for # buses)	
Bike rack	
Sport Field Irrigation	
Sports Field Fence	