



**HALIFAX REGIONAL SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
November 25, 2015
6:00 p.m.**

A Regular Board Meeting was held this date in the Board Chambers,
33 Spectacle Lake Drive, Dartmouth, NS.

PRESENT:

Gin Yee
Melinda Daye
Cindy Littlefair
Christy Linders
Bridget Ann Boutilier

Steve Warburton
Nancy Jakeman
Dave Wright
Sheryl Blumenthal-Harrison

Denise Bell, Regional Education Officer
Leah Kutcher, Counsel from McInnes Cooper
Micci Davy, Student Advisor
Shaye MacEachern, Student Advisor

REGRETS:

STAFF:

Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Natascha Joncas, Acting Corporate Secretary
Terri Thompson, Director, Financial Services
Kathryn Burlton, Manager, Accounting & Purchasing
Doug Hadley, Coordinator, Communications
Susan Tomie, Director, School Administration
Tracy O'Kroneg, Director, Human Resource Services
Ron Heiman, Director, Operations Services
Alison King, Director, Program
Wendy Mackey, Senior Diversity Advisor
Gerard Costard, Coordinator, Information Technology
Laura Conrod, Assistant to the Corporate Secretary

1. CALL TO ORDER

The Superintendent called the meeting to order at 6:05 p.m.

2. ELECTION OF CHAIR

Natascha Joncas, Acting Corporate Secretary and Leah Kutcher, Counsel from McInnes Cooper, acted as scrutineers.

By open nomination, the Superintendent received two nominations for the position of Chair: Melinda Daye and Christy Linders.

Melinda Daye and Christy Linders accepted the nominations.

Melinda Daye was elected Chair of the Halifax Regional School Board.

It was moved and seconded (Yee/Blumenthal-Harrison) that the ballots be destroyed.

(CARRIED)

3. ELECTION OF VICE-CHAIR

Natascha Joncas, Acting Corporate Secretary and Leah Kutcher, Counsel from McInnes Cooper, acted as scrutineers.

By open nomination, the Superintendent received three nominations for the position of Vice-Chair: Gin Yee, Dave Wright, and Sheryl Blumenthal-Harrison.

Gin Yee, Dave Wright, and Sheryl Blumenthal-Harrison accepted the nominations.

Dave Wright was elected Vice-Chair of the Halifax Regional School Board.

It was moved and seconded (Blumenthal-Harrison/Boutilier) that the ballots be destroyed.

(CARRIED)

4. APPROVAL OF AGENDA

It was moved and seconded (Wright/Yee) to amend the agenda to add items 8.1 – 8.9 as Public Presentations.

(CARRIED)

It was moved and seconded (Boutilier/Blumenthal-Harrison) to amend the agenda to add item 11.8.

(CARRIED)

Motion:

It was moved and seconded (Linders/Warburton) to postpone item 11.5 to the December Regular Board Meeting.

Amendment:

It was moved and seconded (Blumenthal-Harrison/Boutilier) to amend the motion to add: “to postpone items 11.3, 11.4 to the December Regular Board meeting”.
(CARRIED)

The motion as Amended:

It was moved and seconded (Blumenthal-Harrison/Boutilier) to postpone items 11.3, 11.4 and 11.5 to the December Regular Board Meeting.
(CARRIED)

It was moved and seconded (Blumenthal-Harrison/Boutilier) that the Board approve the agenda as amended.
(CARRIED)

Leah Kutcher excused herself from the meeting.

5 AWARDS / PRESENTATIONS

There were no awards / presentations.

6. CHAIR’S REPORT

Melinda Daye, Chair, presented the Chair’s report. A copy of the report is filed with the minutes.

7. SUPERINTENDENT’S REPORT

Elwin LeRoux, Superintendent, presented the Superintendent’s Report. A copy of the report is filed with the minutes.

8. PUBLIC PRESENTATIONS

- 8.1 Shannon Parsons**
- 8.2 Carly Traves**
- 8.3 Douglas MacDonald**
- 8.4 Kevin Deveaux & Cori Ferguson**
- 8.5 Mike Cuvelier**

- 8.6 Chris Poole
- 8.7 Heidi Stevenson
- 8.8 Rene Gannon
- 8.9 Suzy Hansen
- 8.10 Irvine Carvey

9. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

October 28, 2015 (Regular Board Meeting)
November 10, 2015 (Special Board Meeting)

It was moved and seconded (Yee/Boutilier) that the minutes/business arising from the minutes of the October 28, 2015 (Regular Board Meeting) and November 10, 2015 (Special Board Meeting) meeting be approved.

(CARRIED)

10. CORRESPONDENCE

10.1 Letter received October 26, 2015 from the Honourable Karen Casey, Minister of Education and Early Childhood Development regarding the establishment of a Ministers Advisory Committee on Student Issues

The letter was shared with the Governing Board.

10.2 Letter received October 26, 2015 from the Honourable Karen Casey, Minister of Education and Early Childhood Development regarding the appointment of a new Mi'kmaq representative

The letter was shared with the Governing Board.

11. ITEMS FOR DECISION

11.1 Board Member Gin Yee provided the following notice of motion:

I move that the Governing Board request that the Superintendent provide a report at the December Regular Board Meeting regarding the Halifax Regional School Board 2016-2017 Capital Construction Priorities for submission to the Department of Education and Early Childhood Development.

It was moved and seconded (Yee/Blumenthal-Harrison) that the Superintendent provide a report at the December Regular Board Meeting regarding the Halifax Regional School Board 2016-2017 Capital Construction Priorities for submission to the Department of Education and Early Childhood Development.

(CARRIED)

- 11.2 Report #2015-10-44 - Report on a Boundary Review for the New Eastern Passage High School - Ron Heiman, Director, Operations Services

It was moved and seconded (Blumenthal-Harrison/Boutilier) that the Governing Board approve the following recommendations to be effective upon opening of the new high school in Eastern Passage:

- 1) **Create a boundary (catchment area) for the new high school that is the same as the boundary for Eastern Passage Education Centre.**
- 2) **Redirect Grade 9-12 students from this catchment area to the new high school.**
- 3) **Reassign the following schools from the Cole Harbour District High School Family of Schools to create a feeder system for the new high school:**
 - a. **Eastern Passage Education Centre**
 - b. **Ocean View Elementary**
 - c. **Seaside Elementary**
 - d. **Tallahassee Community School**

(CARRIED)

- 11.3 Report #2015-10-42 - Recommendation to Review - Eastern Passage High School Family of Schools, Ron Heiman, Director, Operations Services

Item 11.3 was postponed to the December Regular Board Meeting.

- 11.4 Report #2015-10-41 - Recommendation to Review - Cole Harbour District High School Family of Schools, Ron Heiman, Director, Operations Services

Item 11.4 was postponed to the December Regular Board Meeting.

- 11.5 Report #2015-10-43 - Recommendation to Review - Citadel High School Family of Schools, Ron Heiman, Director, Operations Services

Item 11.5 was postponed to the December Regular Board Meeting.

- 11.6 Motion to change the date of the December 2015 Regular Board Meeting

Board Chair Melinda Daye provided the following notice of motion:

Article 5.01 of our Bylaws states the following: “the Board shall hold a regular Board meeting on the fourth Wednesday of each month”. I move that we change the December Board meeting from December 23, 2015 to December 16, 2015.

It was moved and seconded (Daye/ Blumenthal-Harrison) that the December Board meeting be moved from December 23, 2015 to December 16, 2015.

(CARRIED)

11.7 Motion to Amend Something Previously Adopted

It was moved and seconded (Linders/Yee) that the HRSB establish an Ad-Hoc committee to investigate a new governance model for HRSB and make a recommendation of a preferred model, or models, if identified to the Governing Board for its approval, along with a supporting professional development plan; that the Governing Board approve the Terms of References as provided in the Regular Board Meeting package; and that the Governing Board approve the following five Governing Board members to constitute the committee: (5) board members to constitute the Ad Hoc Committee: Gin Yee, Christy Linders, Cindy Littlefair, Melinda Daye and Dave Wright.

(CARRIED)

11.8 **It was moved and seconded (Boutilier/Yee) that the Governing Board write a letter to the Honourable Karen Casey, Minister of Education and Early Childhood Development with regards to the status of the site selection decision for the Eastern District P-12 school.**

(CARRIED)

12. COMMITTEE REPORTS

12.1 Audit Committee

12.1.1 Election of Audit Committee Members

It was moved and seconded (Daye/Littlefair) that the Governing Board elect Board Members Christy Linders, Nancy Jakeman, Dave Wright, Bridget Boutilier and Melinda Daye as members to the Audit Committee.

(CARRIED)

12.1.2 Report #15-11-46 - September 30, 2015 – Quarterly Business Plan and Financial Update – Terri Thompson, Director, Financial Services

12.1.3 Report#15-11-47 - Purchasing Annual Report 2014-2015 - Terri Thompson, Director, Financial Services and Kathryn Burlton, Manager, Accounting & Purchasing

12.2 Policy Development and Review Committee

Board Member Cindy Littlefair informed the Board that there was no update from the Policy Development and Review Committee due to the fact there was no meeting held in November.

12.3 Nova Scotia School Boards Association

Board Member Dave Wright provided an update from the Nova Scotia School Boards Association.

13. INFORMATION ITEMS

There were no information items.

14. NOTICE OF MOTION

There were no Notices of Motion.

15. DATES OF NEXT MEETINGS

Policy Development and Review Committee – December 9, 2015

Regular Board Meeting – December 16, 2015

Audit Committee – February 17, 2016

16. IN-CAMERA

**It was moved and seconded (Yee/Blumenthal-Harrison) to move In-Camera.
(CARRIED)**

16.1 Approval of In-Camera Minutes / Business arising from the In-Camera minutes:

July 7, 2015
September 23, 2015
October 7, 2015
October 21, 2015
October 28, 2015
November 10, 2015

16.2 Contract Award – Ron Heiman, Director, Operations Services

Back in Regular session

**It was moved and seconded (Yee/Linders) to approve In-Camera Minutes / Business arising from the In-Camera minutes from the July 7, 2015, September 23, 2015, October 7, 2015, October 21, 2015, October 28, 2015 and to postpone the approval of the November 10, 2015 minutes to the next Regular Governing Board meeting.
(CARRIED)**

It was moved and seconded (Yee/Jakeman) that the Governing Board approve the award of the Management and Delivery of Student Transportation Services contract to Stock Transportation Ltd.

(CARRIED)

17. ADJOURNMENT

It was moved and seconded (Yee/Linders) that the meeting be adjourned.

(CARRIED)

Meeting was adjourned at 11:40 p.m.

Melinda Daye
Chair
Halifax Regional School Board

Natascha Joncas
Acting Corporate Secretary

Prepared by Laura Conrod
Assistant to the Corporate Secretary

APPROVED