



**Halifax Regional School Board  
Policy Development and Review Committee  
Minutes  
November 12, 2014  
6:00 p.m.**

Meeting was held this date in Board Chambers,  
33 Spectacle Lake, Dartmouth, NS.

**PRESENT:** Bridget Boutilier  
Nancy Jakeman  
Cindy Littlefair  
Steve Warburton  
Sheryl Blumenthal-Harrison  
Dave Wright  
Christy Linders  
Melinda Daye  
Gin Yee

**REGRETS:** Kirk Arsenault

**STAFF:** Elwin LeRoux, Superintendent  
Gary Adams, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Danielle McNeil-Hessian, Director, School Administration  
Alison King, Director, Program  
Laura Conrod, Assistant to the Corporate Secretary  
Tracy O’Kroneg, Director, Human Resource Services  
Tracey Jones-Grant, Coordinator, Diversity Management  
Marie Fagan, Coordinator, Property Services - Custodial  
Andy MacNeil, Supervisor, School Administration  
Susan Tomie, Coordinator, School Administration

**1. Call to Order**

The Chair called the meeting to order at 6:27 p.m.

**2. Approval of Agenda**

**It was moved and seconded (Blumenthal-Harrison/Wright) that the Committee approve the agenda.**

**(CARRIED)**

**3. Approval of Minutes**

October 8, 2014

**It was moved and seconded by (Boutilier/Jakeman) that the minutes/business arising from the minutes of the October 8, 2014 Policy Development and Review Committee meeting be approved.**

**(CARRIED)**

**4. Future Policy Topics**

**5. Briefing Notes:**

- **School Trips Policy**

**Andy MacNeil and Susan Tomie reviewed the current School Trips Policy with the committee and responded to their questions and concerns.**

**It was moved (Blumenthal-Harrison) to change the School Trips Policy to include that fundraising be done as a cohesive group.**

**(NO SECONDER)**

**It was moved (Yee/Littlefair) that the School Trips Policy be reviewed by staff to include direction on exceptions and bring back to the committee at a future date.**

**(CARRIED)**

**It was moved and seconded (Wright/Littlefair) to move beyond 8:00 pm.**

- **Fine Arts Policy**

**Alison King reviewed the updated draft of the Fine Arts Policy with the committee and responded to their questions and concerns.**

- **Policy Management Plan**

**Selena Henderson presented the Policy Management Plan to the committee and responded to their questions and concerns.**

**6. Next Meeting**

December 10, 2014

**7. Adjournment**

**It was moved and seconded (Linders/Littlefair) that the meeting be adjourned.**

**(CARRIED)**

Meeting adjourned at 9:05 p.m.

APPROVED