

HRCE-EXCEL
Nova Scotia Before and After Program (NS BAP)
Parent Handbook
2020-2021

TABLE OF CONTENTS

	PAGE#
INTRODUCTION	1
REGISTRATION PROCESS	1
ACCOUNT INFORMATION	
Payment of Fees.....	2
Income Tax Receipts	3
Accounts in Arrears.....	4
Program Withdrawal	4
Prorated Refund/Fees	4
PROGRAM OVERVIEW	
Hours of Operation	4
Late Pick Up Fees.....	4
In-Service/Professional Development Days.....	5
Snow Days and Other Unavoidable Program Closures.....	5
Emergency Contacts	5
Vacations	5
Sick Days.....	5
Required Notifications.....	5
Health Concerns	5
Accidents	6
General Procedures.....	6
Participation in NS BAP	6
Behaviour Expectations	7
Parent Feedback	7
Snacks.....	7
EXCEL ADMINISTRATION CONTACTS AND LOCATION INFORMATION	8
EXCEL NS BEFORE AND AFTER PROGRAM 2020-21 FEES	9

NOVA SCOTIA BEFORE AND AFTER PROGRAM INTRODUCTION

In November 2018, the Minister of Education and Early Childhood Development announced 10 Pre-Primary Program locations across the province to pilot an on-site, before and after school program. Based on the NS *Let's Get Moving Framework*, the NS BAP promotes health, well-being and a physically active lifestyle by focusing on physical literacy, movement and outdoor play. The NS BAP is separate from the provincial Pre-Primary Program. It is fee- based and delivered by approved childcare and recreation providers, including the EXCEL Program of the Halifax Regional Centre for Education.

In the first year of the pilot program, Brookhouse Elementary was the selected site for Halifax Regional Centre for Education and the EXCEL Program was the designated provider. In August 2019, the Minister of Education and Early Childhood Development announced an expansion of the NS BAP. In addition to the program at Brookhouse, EXCEL offered programs at Cavalier Drive and Springvale Elementary for the 2019-20 school year. EXCEL will continue to offer the NS BAP at Springvale Elementary for the 2020-21 school year.

The Departments of Education and Early Childhood Development and Communities, Culture and Heritage partner to support providers in delivering the pilot program. As well, the Department of Education and Early Childhood Development has extended their Child Care Subsidy Program to families of children participating in the pilot program who meet the income threshold criteria. The link to the Child Care Subsidy application form can be found here: <https://www.ednet.ns.ca/earlyyears/families/application.shtml>. Questions regarding subsidy should be directed to the toll-free intake line 1-844-804-2084.

ABOUT THE STAFF

The NS BAP maintains a staff to student general supervisory ratio of 1:12. Each program site has a designated lead staff member who oversees the supervision, management and implementation of the program. The designated lead staff person and all program support staff meet the following minimum qualifications and record checks including:

1. Valid Standard First Aid and CPR
2. Vulnerable Sector Check
3. Child Abuse Registry Check

All NS BAP staff are also certified in:

High Five Principles of Healthy Child Development and have at least 1 year of experience working with children or have completed partial training and coursework in early childhood education or a field that qualifies a person to work with children and families plus 2 years' experience working with children.

Program staff also receive training on the following:

- Physical literacy
- Outdoor play
- Loose parts
- Benefits of movement
- Early years healthy development
- Inclusive and culturally responsive practices
- Fostering the development of play and social interaction skills

At least one staff person on site has also completed a safe food handler course.

The NS BAP staff are supervised and supported by an EXCEL Recreation Programmer that is responsible for a grouping of EXCEL program sites.

REGISTRATION

All families interested in having their child(ren) attend the EXCEL NS Before and After Program are required to register online to ensure staff have immediate access to current student, parent and emergency information. Confirmation emails will be sent to parents/guardians as verification of your enrolment status. Please note that students may not begin attending the program until confirmation of acceptance has been received.

Parents/guardians must pay a \$36.00 registration fee. This fee is non-refundable even if the child(ren) are withdrawn from the program, regardless of whether or not they attended. Payment can be made online during the application process using Visa, MasterCard, Visa Debit or MasterCard Debit or later by cash, cheque or money order. If you choose to pay later by cash, cheque or money order, the registration fee will be due once Public Health Restrictions for the COVID-19 pandemic are lifted and the EXCEL Office (25 Alfred Street, Dartmouth, NS, B3A 4E8) reopens. Please make cheques and money orders payable to HRCE/EXCEL.

The \$36.00 registration fee will be applied even if your child(ren) are only enrolled in one of your desired activities (i.e., Before or After). If the capacity has been reached for all program activities in which you wish to enroll and you apply for a space on the waitlist, you will not be required to pay the \$36.00 registration fee until such time as space is available for your child(ren) to enroll.

Registration for the EXCEL Program occurs in the Spring of the current school year for the next school year and is completed online through the EZChildTrack Parent Portal at: <https://ca.ezchildtrack.com/excel/parent>. Families with a child(ren) registered in the current year's EXCEL program or NS BAP are provided with an advance opportunity to register their current participants and siblings (who will be starting school) for the next school year using the email address on file in EZChildTrack. This will provide the primary account holder exclusive access to the online registration system during this period. Registration procedures are sent to registered families by email and posted on the EXCEL pages of the HRCE website. We encourage families to apply early as there is no guarantee of re-enrolment for returning students. Any applications received from parents re-registering after this advance re-enrolment period will be regarded as new enrolments and will be processed based upon the date and time of receipt.

At the completion of the early registration period, the general registration period begins. Registration procedures are posted on the EXCEL pages of the HRCE website. New families will be unable to access the online registration system prior to the opening of the general registration period.

Registration is intended for families who wish to enroll their child(ren) in the NS BAP program at the earliest opportunity. We do not hold spots for families who are interested in enrolling at a later date or for those who withdraw hoping to re-enroll at a later date. If you would like your child(ren) to start the program at a later date, you will be billed for the days/month(s) of service leading up to that start date to reserve your place in the program.

Acceptance to the program will be based on the date and time applications are successfully submitted through EZChildTrack. We recommend that parents/guardians register early to ensure the greatest opportunity for entry into the program. If necessary, waiting lists are formed for individual school programs. A confirmation and/or waitlist notification email will be issued within ten business days of application submission.

A schedule of our program fee options is listed at the end of this handbook. Fees are prorated into ten equal monthly payments and are calculated based upon the number of actual scheduled school days, less all professional development/assessment and holidays. Parents are not charged for holidays or non-teaching days within our monthly fee calculations. Sibling discounts of 10% for the second child and 15% for the 3rd and subsequent children will apply to EXCEL and NS BAP monthly fees.

Parents will have ongoing access to our online parent portal and are asked to update the system with any address changes occurring throughout the school year as well as any changes to your payment card numbers and expiry dates. All parents must identify emergency contacts in case of illness and/or cancellations. If there are any changes to these contacts, parents are asked to update these changes in the parent portal or by contacting the EXCEL office.

All individuals wishing to register for NS BAP must do so through EXCEL's online registration system.

At the time of registration, parents/guardians are asked to identify any medical concerns their child(ren) may have or if their child(ren) will require support beyond our 1:12 staff to student ratio to participate in our group recreation program. To fully explore the scope of the needs identified and the potential accommodations required, you will be emailed a participation questionnaire after submitting your online registration. It may also be necessary to arrange for a phone call or in-person meeting with EXCEL's Recreation Programmer-Inclusion.

ACCOUNT INFORMATION

PAYMENT OF FEES

All fees for the EXCEL NS BAP are processed on the 20th day of the month preceding the month of service, beginning August 20th for service in September. Options for payment include Visa or MasterCard, Visa Debit or MasterCard Debit, Post-Dated Cheques, Cash or Money Order. If paying monthly tuition fees online, families can set up **auto payment** at the time of registration with the payment card used to pay the \$36.00 registration fee or five days prior to the first billing date through the Parent Portal. Changes to payment cards must be made through the parent portal at least five business days prior to the 20th of the month.

If paying monthly tuition fees by post-dated cheques, they must be received at the EXCEL office (25 Alfred Street, Dartmouth, NS, B3A 4E8) at least five days prior to the 20th of the month preceding the month of service. If you register partway through the month, payment is required immediately for the days that will be used for the first month of service by visiting the EXCEL Administration office. Enrollment will be completed once payment is received. Receipt of post-dated cheques for the remaining months of service are required five days prior to the next monthly Payment Due Date to avoid interruption in service. Please make cheques payable to HRCE/EXCEL.

Payment by cash or money order must be received by the EXCEL Administration office (25 Alfred Street, Dartmouth, NS, B3A 4E8) on or before 4:15pm on the 20th day of the month preceding the month of service. If you register partway through the month, payment is required immediately for the days that will be used for the first month of service by visiting the EXCEL Administration office. Enrollment will be completed once payment is received. Please make money orders payable to HRCE/EXCEL.

Parents/guardians who are cost-sharing fees with another parent/guardian may elect to pay separately. Only one parent/guardian however, needs to complete the actual registration process. If you are eligible to register during the early registration period, the parent/guardian who registered the child(ren) for the previous school year must register the child(ren) for the 2020-21 school year as your child(ren)'s information is on your account. When registering for the 2020-21 school year, you will indicate that you will be sharing the costs with another individual and provide the required information. Both accounts are subject to the non-refundable \$36.00 registration fee. All account holders will receive individual Income Tax receipts.

For new families, only one parent needs to complete the actual registration process. On the online registration form, the registering parent/guardian will indicate that this is a cost-share arrangement. They will include the cost-share details (i.e. %) and the contact information of the second person, including their name, email address and phone number. The EXCEL office will then contact the second person and provide a link for that person to provide their payment information and complete the process. Both accounts are subject to the non-refundable \$36.00 registration fee. All account holders will receive individual Income Tax receipts.

The parent/guardian who is cost-sharing fees must be added as a contact to the account of the parent/guardian who registered the child(ren). This account also stores the names and phone numbers of all emergency contacts and individuals authorized to pick up the child(ren) from EXCEL, as supplied by the child(ren)'s parents/guardians. This information is given to the Program Team Leader at the site to ensure that they are aware of who to contact in an emergency and who is authorized to pick up the child(ren) from EXCEL. The rights of the child(ren)'s parents/guardians are only limited by a court order. If anyone is prohibited from access to your child(ren) or there are other custody arrangements related to EXCEL, you will be asked to email (excelregistrar@hrce.ca) a signed, stamped copy of the custody agreement upon approval of your application. This can also be uploaded during the online application process.

There is no refund for non-attendance for any of EXCEL's programs. A fee of \$18.00 will be charged for payments that are returned with insufficient funds or declined payment card transactions. This fee offsets the administrative costs associated with settling unpaid accounts. Please make sure that payment card information provided at registration will be valid at the time of transaction. Parents/guardians are responsible to update new expiry dates or payment card numbers in the parent portal. As EXCEL relies solely on program fees for its operation, repeated payments that are returned with insufficient funds or declined payment card transactions may result in the removal of the child(ren) from the program.

For account information, please contact our Registrar at 902-464-2000 ext. 2787, or our Assistant Registrar at 902-464-2000 ext. 2236. You may also send us an email at excelregistrar@hrce.ca or excel@hrce.ca.

INCOME TAX RECEIPTS

Income tax receipts are issued in February in the name of the Primary Account Holder. They can be accessed by signing into the EZChildTrack Parent Portal (<https://ca.ezchildtrack.com/excel/parent>). In the Payments and Statements section of the Home Page, click on the View Statement button. From the Statements page, you can print tax statements for a selected financial year. To generate these tax statements, click on the Print button.

ACCOUNTS IN ARREARS

All transactions are processed on the 20th of each month preceding the month of service. Consistent payments in arrears may result in the removal of your child(ren) from the program and limit any future registration into the EXCEL Program. If necessary, further action and collection efforts will be taken for recovery of the amount owed.

WITHDRAWAL/PROGRAM CHANGES

Two weeks-notice is required to withdraw your child(ren) from the EXCEL NS BAP. You will be billed for the days within this two-week period where sufficient notice was not provided. Please contact the EXCEL Registrar or Assistant Registrar to give notice of the effective date of the withdrawal. They will forward your withdrawal information to our school program staff. The Registrar or Assistant Registrar will discuss with the Primary Account Holder any refunds owing or fees outstanding to settle your account.

Exceptions to the two-week notice will be considered for extenuating circumstances such as family illness or loss of employment. Proof of such circumstances may be required for refunds. Please discuss any extenuating circumstances with the EXCEL Registrar/Assistant Registrar.

Regrettably, we cannot hold spaces for extended periods of time. Should you require an extended leave period, you would be required to officially withdraw and reapply for enrolment at a later date.

PRORATED REFUNDS/FEEES

If you withdraw your child(ren) partway through a month, your refund will be calculated by multiplying the applicable **daily rate** (with sibling discounts as appropriate) by the total number of days used in the final month of enrollment and subtracting that from the standard monthly rate. Refunds will not exceed the standard monthly rate for the applicable program.

When enrolling partway through a month, the first month's fees will be calculated by multiplying the number of days to be used by the applicable **daily rate** (with sibling discounts as appropriate). These fees will not exceed the standard monthly rate. The standard monthly rate will apply to the months remaining in the school year (less sibling discounts, if applicable).

PROGRAM OVERVIEW

HOURS OF OPERATION & HOLIDAYS

Our Before school program at Springvale begins each morning at 7:30 a.m. The After school program begins immediately following afternoon dismissal and operates until 6:00 p.m.

The NS BAP does not operate when school is not in session. Summer holidays, December break, March break, all holidays, in-service/professional development days, and the final day of school (Report Card Day) are closed days. The following annual holidays are also closed:

Thanksgiving	Remembrance Day	Nova Scotia Heritage Day
Good Friday	Easter Monday	Victoria Day

The NS BAP does not operate on storm days or when a school is closed for the day due to special circumstances.

LATE PICK UP FEES

Our NS BAP ends at 6:00 p.m. each day and does not offer extended hours. Parents/guardians are required to pick up their children no later than the 6:00 p.m. deadline. In the event that a child(ren) cannot, for whatever reason, be picked up within the allotted program time, the following procedures will be followed:

- There will be a late pickup charge of \$12.00/family per 15 minutes or part thereof;
- Should the first incidence of late arrival be within 5 minutes of the 6:00 pm program ending time, there will be no fee charged. Parents/guardians later than 6:05 pm, on the first incident of late arrival, will be charged a \$12.00/family fee per 15 minutes or part thereof;

- Each subsequent late pick up will be subject to a \$12.00/family fee per 15 minutes or part thereof;
- More than five incidents of late pick-up may result in the dismissal of a family from our program;
- Late pick up fees will be processed immediately using the method of payment provided for your monthly tuition fees;

To ensure the safety and security of the child(ren) still in attendance following the 6pm program end time, two leaders must remain on site until such time as an authorized individual arrives for pick up. Late pick up charges are billed to cover the cost of the leaders' wages to remain with the child(ren).

We would ask parents/guardians to carry the NS BAP phone number with them at all times so that when you are running late you can communicate with staff your expected delay in arrival.

Parents/guardians are reminded to allow sufficient travel time during times of inclement weather to ensure your arrival prior to 6:00 p.m. Parents/guardians should consider making arrangements to have a neighbour or relative available to pick up your child should road/storm delays be encountered.

IN-SERVICE/PROFESSIONAL DEVELOPMENT DAYS

The NS BAP does not operate on in-service/PD days. Parents will be responsible for finding alternate arrangements for these days.

SNOW DAYS & OTHER UNAVOIDABLE PROGRAM CLOSURES

There are two classifications of snow/storm days. If school has been cancelled prior to the start of the school day, the NS BAP is also cancelled. The HRCE website, local radio and television stations will provide notice of such closures to parents. If school is cancelled after children are in attendance and are sent home, the NS BAP is cancelled from that point on. For after-school programming, program staff will contact you or the emergency number in the event that children are sent home due to inclement weather. Parents must have alternate arrangements made for storm days. These arrangements must be listed on your registration form. There will be no refunds in the event of school closure due to storm days.

The NS BAP is unable to operate during power outages and water shut-offs. When possible, the HRCE coordinates with the utility companies to arrange any planned discontinuation of services during periods when the NS BAP is not operational. Should emergency utility interruptions arise that conflict with our program times, program staff will be required to contact parents to arrange for immediate pick-up of their child(ren).

EMERGENCY CONTACTS

All applications must identify individuals (other than parents or legal guardians) that we may contact should we be unable to reach you. These individuals may be required to pick your child up from the NS BAP due to unexpected program closures.

VACATIONS

There will be no refunds issued for student absences due to family vacations. Please advise program staff of planned absences.

SICK DAYS

Parents are required to find an alternate caregiver when their child is sick. If your child is too sick to attend the Pre-Primary Program during regular school hours, then they are too sick to attend the NS BAP. If your child is sick for five consecutive days or more, a refund will be issued upon receipt of a doctor's slip indicating the dates and length of illness.

REQUIRED NOTIFICATIONS

For the safety of your child, EXCEL requires written or verbal notification advising the NS BAP staff, that your child will not be attending the program or that you, or a designated individual, will be picking up your child during program time. This notice must be provided by the parent or guardian. Your child will not be released without proper consent from the parent or guardian. We regret any inconvenience this process may cause but we consider the safety of your child as our primary responsibility.

HEALTH CONCERNS

Parents are responsible to identify all pertinent allergies or medical information that the NS BAP staff should be aware of to ensure the general health and well-being of your child while under our supervision.

If your child contracts a contagious disease or illness, please advise the NS BAP staff and keep your child at

home until a doctor certifies that your child is able to return at no risk to other children. Parents may wish to refer to the HRCE website to review the specific HRCE Communicable Diseases, Illnesses and Infections Policy for more information.

If your child requires a prescription medication, the NS BAP staff will administer such medication according to the HRCE's administration of medication policy with necessary forms having been completed and submitted. Forms are available on the HRCE website or from the school office.

If your child becomes ill during Pre-Primary Program hours, it is the responsibility of the school to notify you. The NS BAP staff will notify you if an illness occurs during before and after school time.

ACCIDENTS

If a child has an accident while attending the NS BAP, the staff will assess the situation and act according to the following procedures:

- If a serious accident occurs which might require medical attention, the NS BAP staff will contact you immediately for instructions.
- If you are unavailable, the NS BAP staff will call your emergency contact.
- If neither contact is available, staff will call for emergency transport as NS BAP staff may not transport any child in their personal vehicle.
- In the event of any accident that is identified as being possibly life threatening or that requires immediate medical attention, staff will first call for emergency assistance and then inform the parent/guardian.
- NS BAP staff are responsible for all children in the program and may not be able to accompany your child in an ambulance, but will make every effort to contact someone to accompany your child.
- There are always NS BAP staff on site that are trained in emergency first aid and CPR and will administer necessary treatment as appropriate.

GENERAL PROCEDURES

1. Parents must inform NS BAP staff if their child(ren) will be absent from the after school program. It is very important that you do this; otherwise, we must assume that your child(ren) are "lost in transit" and take appropriate measures. Please write your school's program phone number on the front of this handbook for easy reference or request a business card from your Program Supervisor.
2. Parents must notify staff if they wish to have individuals, other than those listed on your registration form, pick up their children. **A child will not be released to any unauthorized individual for any reason.** If authorization cannot be confirmed and the individual persists, police may be contacted to intervene.
3. Parents are required to sign their name to the parent "Sign in/ Sign Out" sheet along with the pick-up time at the end of each day.
4. The NS BAP cannot be responsible for any child that is not signed in or out of the program by a parent, guardian or individual that has reached a minimum of 19 years of age in the interest of safety. If you are requesting an exception to this policy please contact your school's Recreation Programmer to discuss your exception request.

PARTICIPATION IN THE NS BAP

The NS-BAP was created to ensure all families can access pre-primary programs in public schools across the province and is intended to provide quality programming that supports the healthy development of all children who participate. Based on the *NS Let's Get Moving Framework*, NS-BAP provides quality recreation programming and strives to be an inclusive, active and fun program for all children.

Program planning and design is tailored with the aim of supporting the full and meaningful participation of each child. Some program adaptations and accommodations may be required to ensure children fully participate in play and activities with their peers.

As families know their children best and are an important resource to ensuring the meaningful participation of their child, parents/guardians are asked during the registration process to identify and detail any needs that their child(ren) may have in order to actively participate. Parents/guardians will be contacted by the Recreation Programmer, Inclusion to discuss the specific supports that may be required. Some of the factors for consideration may include:

- Does the child require assistance such as washing, toileting, or changing clothes?
- Does the child require assistance with feeding or drinking?
- Does the child have any mobility issues and require assistance to move from one location to another?
- Does the child exhibit aggression or violence towards others?
- Does the child pose a risk of injury to him or herself?
- Is the child a flight risk?

The Recreation Programmer, Inclusion may request to meet with parent(s) at the child's respective school to provide them with an opportunity to explore the NS BAP environment and collaboratively develop a potential accommodation plan, if appropriate.

BEHAVIOUR EXPECTATIONS

To ensure a nurturing, respectful, and responsive environment for our participants, a range of proactive strategies are implemented within the NS BAP to promote appropriate social behaviours and emotional competency. Even when these practices are in place, young children will, at times, engage in challenging behaviour. Challenging behaviour is identified as any behaviour that significantly interferes with the child's participation and/or the participation of other children. Additionally, it may be harmful to the child, other children or adults in the environment. When challenging behaviour arises, factors including the student's age/developmental needs as well as the frequency, severity, and intensity of the behaviour will be considered when determining appropriate responses.

Communication between program staff and parents/guardians is essential to identify strategies to promote appropriate behaviour and address challenging behavior. Program staff believes in positive behaviour support and individualism; therefore, each child will be treated on an individual basis. Confidentiality will be maintained in all situations.

PARENT FEEDBACK

If you become concerned with any aspect of the NS BAP, the program staff will be glad to discuss it with you. If you have a program concern, we would encourage you to first discuss it with the on-site staff and/or Recreation Programmer. If you are not satisfied, you are encouraged to call the parent complaint line at: 1-877-223-9555.

We are committed to ensuring that our staff will deal with your concerns professionally, courteously and diligently.

SNACKS

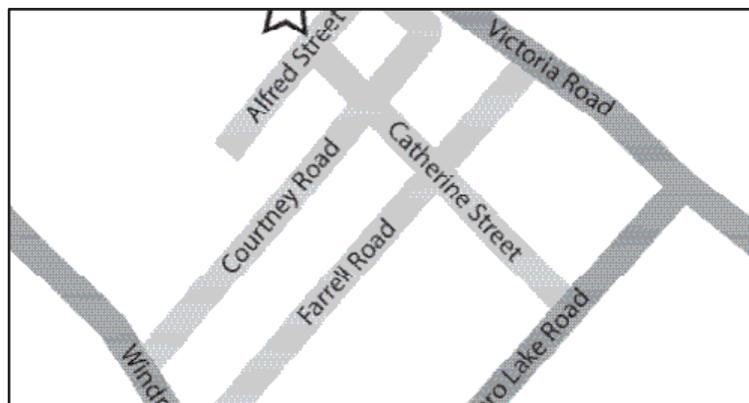
A healthy snack is provided each day during the after school portion of the NS BAP. Our program staff facilitates a relaxing and enjoyable snack environment while engaging children in safe food handling and snack preparation. All provided snacks include servings from at least two of the food groups, one being fruit and vegetables. Staff and children wash their hands before and after food preparation/consumption.

EXCEL ADMINISTRATION CONTACTS

JOB TITLE	NAME	PHONE NUMBER	E-MAILS
Registrar	Kimberly Lozon	902-464-2000 ext. 2787	excelregistrar@hrce.ca
Assistant Registrar	Gail Hartling	902-464-2000 ext. 2236	excel@hrce.ca
Assistant Registrar, Client Service	Wendy Terry	902-464-2000 ext. 2491	wterry@hrce.ca
Recreation Programmer-Inclusion	Christie Longmire	902-464-2000 ext. 2494	clongmire@hrce.ca
Recreation Programmer - Unit 1	Kate MacDonald	902-464-2000 ext. 2496	macdonald.kate@hrce.ca
Administrator - Unit 1	Lori Fougere	902-464-2000 ext. 2492	lfougere@hrce.ca
Recreation Programmer - Unit 2	Jocelyn MacDonald	902-464-2000 ext. 2493	jocelyn.macdonald@hrce.ca
Administrator - Unit 2	Amy Leeper	902-464-2000 ext. 2013	amy.leeper@hrce.ca
Recreation Programmer - Unit 3	Heather Hanlon	902-464-2000 ext. 2497	hhanlon@hrce.ca
Administrator - Unit 3	Tracey Penney	902-464-2000 ext. 5596	tracey.penney@hrce.ca
Manager-EXCEL	Jeff Turple	902-464-2000 ext. 8498	jturple@hrce.ca
Coordinator - EXCEL	Roxanne Manning	902-464-2000 ext. 2495	manningr@hrce.ca

EXCEL Administration Office
25 Alfred Street Dartmouth, Nova Scotia B3A 4E8

We are located within Harbour View Elementary which is conveniently located between the two bridges. You can access our offices off of either Victoria or Windmill Road.



**NS BEFORE AND AFTER PROGRAM MONTHLY FEES
2020/21 SCHOOL YEAR**

Program	<i>1 Child</i>	<i>2 Children</i>	<i>3 Children</i>
Before (5 days/week)	\$97.00	\$184.30	\$266.75
After (5 days/week)	\$243.00	\$461.70	\$668.25
Before and After (5 days/week)	\$340.00	\$646.00	\$935.00

**Sibling discounts of 10% for the second child and 15% for the third and subsequent children in a family will apply.*

Payment Methods:

- Choose from Visa, MasterCard, Visa Debit and MasterCard Debit.
- Enrollment in the program will not be completed without payment of the \$36.00 registration fee.

PLEASE NOTE:

The NS BAP will not operate on holidays, December/March break, Professional Development Days, Assessment and Evaluation Days, or Report Card Day in June.

Program Phone Number and email address:

Springvale Elementary

(902) 225-5909

springvalexl@hrce.ca