



**Halifax Regional School Board  
Policy Development and Review Committee  
Minutes  
October 8, 2014  
6:00 p.m.**

Meeting was held this date in Board Chambers,  
33 Spectacle Lake, Dartmouth, N.S.

**PRESENT:** Bridget Boutilier  
Nancy Jakeman  
Cindy Littlefair  
Steve Warburton  
Dave Wright  
Christy Linders  
Melinda Daye  
Sheryl Blumenthal-Harrison

**REGRETS:** Gin Yee  
Kirk Arsenault

**STAFF:** Elwin LeRoux, Superintendent  
Gary Adams, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Terri Thompson, Director, Financial Services  
Danielle McNeil-Hessian, Director, School Administration  
Ron Heiman, Director, Operations Services  
Alison King, Director, Program  
Laura Conrod, Assistant to the Corporate Secretary  
Tracy O’Kroneg, Director, Human Resource Services  
Cathy Carreau, Consultant, English Program  
Jerry Thibeau, Facilitator, Curriculum Implementation

**1. Call to Order**

The Chair called the meeting to order at 6:03 p.m.

**2. Approval of Agenda**

**It was moved and seconded (Littlefair/Linders) to add the agenda item “How Nimble Are We?”**

**(CARRIED)**

**It was moved and seconded (Littlefair/Linders) to add the agenda item “School Trip Policy.”**

**(CARRIED)**

**It was moved and seconded (Littlefair/Linders) that the Committee approve the amended agenda.**

**(CARRIED)**

**3. Approval of Minutes**

September 10, 2014

**It was moved and seconded (Boutilier /Wright) that the minutes/business arising from the minutes of the September 10, 2014 Policy Development and Review Committee meeting be approved as amended.**

**(CARRIED)**

**4. Future Policy Topics**

**No future policy topics were identified.**

**5. Policy Review:**

- Briefing note on Health Promoting Schools in the Halifax Regional School Board

**Cathy Carreau, Consultant, English Program and Jerry Thibeau, Facilitator, Curriculum Implementation presented a briefing note on Health Promoting Schools in the Halifax Regional School Board and responded to the group’s questions and concerns.**

- School Trip Policy

**Christy Linders and Cindy Littlefair spoke to School Field Trips Policy and proposed changes to be made.**

- School Boundary Review discussion

**Ron Heiman, Director, Operations Services lead a discussion on the development of the School Boundary Policy. The group brainstormed and discussed their insights.**

- How Nimble Are We?

**Cindy Littlefair led a discussion on how responsive and flexible the group is when dealing with time-sensitive situations.**

**It was moved and seconded (Jakeman/Linders) to move beyond 8:00 pm.**

**(CARRIED)**

**6. Next Meeting**

November 12, 2014

**7. Adjournment**

**It was moved and seconded (Jakeman/Wright) that the meeting be adjourned.**

**(CARRIED)**

Meeting adjourned at 8:19 p.m.