



**Halifax Regional School Board
Policy Development and Review Committee
Minutes
September 10, 2014
6:00 p.m.**

Meeting was held this date in Board Chambers,
33 Spectacle Lake, Dartmouth, NS.

PRESENT: Bridget Boutilier Dave Wright
Nancy Jakeman Christy Linders
Cindy Littlefair Melinda Daye
Steve Warburton Gin Yee

REGRETS: Kirk Arsenault
Sheryl Blumenthal-Harrison

STAFF: Elwin LeRoux, Superintendent
Gary Adams, Senior Staff Advisor
Selena Henderson, Corporate Secretary
Terri Thompson, Director, Financial Services
Danielle McNeil-Hessian, Director, School Administration
Ron Heiman, Director, Operations Services
Alison Leverman, Director, Program
Laura Conrod, Assistant to the Corporate Secretary
Tracy O’Kroneg, Director, Human Resource Services
Kelly MacIntosh, Coordinator, Student Health Needs
Tracey Jones-Grant, Coordinator, Diversity management

GUESTS: Dr. Gaynor Watson-Creed, Medical Officer of Health, Capital District Health Authority

1. Call to Order

The Chair called the meeting to order at 6:03 p.m.

2. Approval of Agenda

It was moved and seconded (Linders/Jakeman) that the Committee approve the agenda.

(CARRIED)

3. Approval of Minutes

June 11, 2014

It was moved and seconded by (Littlefair/Linders) that the minutes/business arising from the minutes of the June 11, 2014 Policy Development and Review Committee meeting be approved as amended.

(CARRIED)

4. Future Policy Topics

Christy Linders advised she and Cindy Littlefair had met with concerned parents regarding school trip policy.

Steve Warburton raised student “healthy living” concerns.

It was moved and seconded by (Warburton/Jakeman) to bring briefing notes forward on the above topics.

(CARRIED)

5. Policy Review:

• Head Lice Policy

Dr. Gaynor Watson-Creed spoke to the health and public concerns surrounding head lice. She is going to approach her marketing team about producing an information video for parents about head lice.

It was moved and seconded by (Daye/Boutilier) to bring the Head Lice Policy back to revise based on the Policy Development and Review Committee’s feedback.

(CARRIED)

It was moved and seconded (Linders/Wright) to move beyond 8:00 pm.

(CARRIED)

- **Policy Status List**

The Board staff gave an update on their respective policies. Selena Henderson presented the visual tool being developed to keep track of the timelines of policies under review.

Selena Henderson also gave the Board a brief introduction of this year's new student advisors.

6. Next Meeting

October 11, 2014

It was moved and seconded by (Warburton/Jakeman) to move the location of the Policy Development and Review committee to Auburn High School for the October 8, 2014 meeting.

The group discussed concerns surrounding holding meetings off-site. Nancy Jakeman indicated she will clarify with Auburn High SAC Chair about the purpose of hosting a meeting of the Policy Development and Review committee.

It was moved and seconded by (Littlefair/Linders) to change the date of the above motion to "a future date".

(CARRIED)

7. Adjournment

It was moved and seconded (Warburton/Daye) that the meeting be adjourned.

(CARRIED)

Meeting adjourned at 8:45 p.m.