

AGENDA

School Board Meeting



Wednesday, March 22, 2017

6:00 pm

**Board Chambers
33 Spectacle Lake Drive
Dartmouth, NS**

1. CALL TO ORDER

We acknowledge that this meeting is being held on Mi'kmaw territory.

2. RECORD OF ATTENDANCE

3. CONFLICT OF INTEREST DECLARATION

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

February 22, 2017 (Regular Board Meeting)

6. AWARDS/PRESENTATIONS

6.1 Margot Latimer, head of Aboriginal Health and Healing Initiative at Dalhousie, IWK

7. CHAIR'S REPORT

8. SUPERINTENDENT'S REPORT

9. PUBLIC PRESENTATIONS

10. ITEMS FOR INFORMATION

- 10.1 [Report #2017-03-14 - Business Continuity Management Program](#), Lance Bullock, Senior Staff Advisor

11. COMMITTEE REPORTS

11.1 Audit Committee

11.2 Policy Development and Review Committee

11.3 Committee of the Whole

11.4 Nova Scotia School Boards Association

11.4.1 NSSBA Resolutions

11.4.2 School Board Member Long Service Award

11.4.3 2017 Hector Montgomery Award

11.4.4 Board of Director Member

11.4.5 Alternate Board of Director Member

11.4.6 Nomination to the Executive of the NSSBA

11.4.7 2017 AGM Voting Delegates

12. CORRESPONDENCE

- 12.1 Letter dated February 22, 2017 from the Honourable Karen Casey, Minister of Education and Early Childhood Development in regards to the establishment of the Council to Improve Classroom Conditions.
- 12.2 Letter dated February 23, 2017 to the Honourable Karen Casey, Minister of Education and Early Childhood Development requesting the Minister consider reducing the mandatory bus distance of 3.6 kilometers and provide appropriate funding accordingly.

13. ITEMS FOR DECISION

- 13.1 Bylaw Amendments – Section 10.0 Public Presentations

- 13.2 As per bylaw 14.0, Board Member Gin Yee provided the following notice of motion at the November 30 meeting:

I move that the Governing Board approve the following Bylaw Amendments and submit to the Minister of Education and Early Childhood Development for approval as requested in her letter dated October 21, 2016.

5.0 CHAIR AND VICE-CHAIR

5.1 Election of the Chair

The procedure for electing a Chair and a Vice-Chair shall be the following:

[...]

- (d) The Superintendent will request that Members interested in running for the position of Chair, express their interest by a show of hands.
- (e) ~~Nominations for the position of Chair shall be received by the scrutineers through a secret ballot process [i.e. each Member may anonymously write down the name of a candidate on a piece of paper and submit to the scrutineers].~~
- (f) ~~The scrutineers shall report to the Superintendent, who shall announce the nominees without the nomination count. The Superintendent shall then seek the consent of each nominee to allow their name to stand for the election.~~
- (g) Each nominee may be given the opportunity to address the Board for a period not exceeding five (5) minutes.
- (h) A vote shall be conducted by secret ballot by the Superintendent.
- (i) The Member receiving the majority of the votes cast shall be declared elected.
- (j) If more than one Member is nominated and no Member receives a majority of the votes cast on the first ballot, the name of the Member receiving the least number of votes shall be dropped and the

Members shall vote again, and so on until either a Member receives a majority or there is a tie between the final candidates.

- (k) Where more than two Members remain on the ballot and there is a tie for the least number of votes, the Superintendent shall draw a name from the tied ballots, and that candidate will be dropped from the election.

[...]

5.2 Election of the Vice-Chair

- (a) Once the Chair is elected (or appointed by the Governor in Council), the Chair shall preside over the election of the Vice-Chair according to the procedure outlined in 5.1(d) to (k) i) to elect a Vice-Chair.

[...]

I also move that Appendix A - Agenda School Board Meeting be changed as follows:

~~*Let me begin with our deep thanks to the Mi'kmaw people. We are gathered today in the Sipekni'katik (and or district Eskikewa'kik) of Mi'kma'ki, and we are grateful.*~~

We acknowledge that this meeting is being held on Mi'kmaw territory.

- 13.3 Board Chair, Dave Wright, provided the following notice of motion:

I move that, through the office of the Superintendent, the Corporate Secretary initiate the procurement process to solicit a vendor for the completion of the annual performance appraisal of the Superintendent of the Halifax Regional School Board.

I also move that, the evaluation committee for the proposals be comprised of the Board Chair, Vice-Chair and Regional Education Officer.

- 13.4 Board Member, Gin Yee, provided the following notice of motion:

I move that the Governing Board establish an Ad Hoc Governance Committee to continue the work of the previous Governing Board's Ad Hoc Governance Committee, advancing the investigation of coherent and policy governance models including introductory sessions on each and finally, making a recommendation on which model best serves the needs of the Halifax Regional School Board.

14. NOTICE OF MOTION

15. DATES OF NEXT MEETINGS

Audit Committee – April 5, 2017

Committee of the Whole – April 12, 2017

Policy Development and Review Committee – April 19, 2017

Regular Governing Board Meeting – April 26, 2017

16. IN-CAMERA

16.1 Approval of February 22, 2017 In-camera minutes

16.2 School Insurance Program (SIP), Terri Thompson, Director, Financial Services

17. ADJOURNMENT



**HALIFAX REGIONAL SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
February 22, 2017
6:00 p.m.**

PRESENT: Archy Beals
Suzy Hansen
Cindy Littlefair
Jennifer Raven
Dave Wright
Bridget Boutilier
Nancy Jakeman
Linda MacKay
Jessica Rose
Gin Yee

Joseph McIsaac, Student Advisor
Samantha Graham, Student Advisor
Denise Bell, Regional Education Officer

REGRETS:

STAFF: Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Selena Henderson, Corporate Secretary
Kate Wall, Coordinator, Financial Services
Doug Hadley, Coordinator, Communications
Ron Heiman, Director, Operations Services
Alison King, Director, Programs
Marlene Ruck Simmonds, Senior Diversity Advisor
Susan Tomie, Director, School Administration
Charelle Maillet, Coordinator, Human Resource Services
Trevor Baker, Manager, VoIP & Network Structure
Athena Leclair, Administrative Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

A moment of silence took place.

2. RECORD OF ATTENDANCE

Let the record show that all Board Members were in attendance.

3. CONFLICT OF INTEREST DECLARATION

No board members declared a conflict of interest.

4. APPROVAL OF AGENDA

Board Chair Dave Wright noted that item 15.2 will be broken into two separate items.

It was moved and seconded (MacKay/Littlefair) that the Governing Board approve the agenda as amended.

(CARRIED)

5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

It was moved and seconded (Yee/Jakeman) that the minutes from the January 25, 2017 Regular Board Meeting and February 8, 2017 Special Board Meeting be approved.

(CARRIED)

6. CHAIR'S REPORT

Dave Wright, Chair, presented the Chair's report. [A copy of the report is filed with the minutes.](#)

7. SUPERINTENDENT'S REPORT

Elwin LeRoux, Superintendent, presented the Superintendent's Report. [A copy of the report is filed with the minutes.](#)

8. PUBLIC PRESENTATIONS

9. ITEMS FOR INFORMATION

9.1 Report #2017-01-04 – Culturally Relevant Pedagogy, Marlene Ruck-Simmonds, Senior Diversity Advisor

Marlene Ruck-Simmonds, Senior Diversity Advisor, presented the report and responded to questions from Board Members.

9.2 Report #2016-11-52 – Focus on Learning: Provincial Assessment Results for Grades 8 and 10 for the 2015-2016 school year, Alison King, Director, Program

Alison King, Director, Program, presented the report and responded to questions from Board Members.

10. COMMITTEE REPORTS

10.1 Audit Committee

10.1.1 Report #2017-02-06 – December 31, 2016 - Quarterly Business Plan and Financial Update – Terri Thompson, Director, Financial Services

Board Member Linda MacKay, Chair of the Audit Committee, provided an update.

10.2 Policy Development and Review Committee

Board Member Nancy Jakeman, Chair of the Policy Development and Review Committee, provided an update.

10.3 Committee of the Whole

Board Vice-Chair Cindy Littlefair provided an update.

10.4 Nova Scotia School Boards Association

Board Member Gin Yee provided an update from the NSSBA and noted that it is unclear if or when the Provincial Education Week will take place, making item 10.4.1 unnecessary at this time.

10.4.1 Nominations for HRSB's nominee School Board Member of the Year for Provincial Education Week

11. CORRESPONDENCE

11.1 Letter dated February 8, 2017 to Ms. Corrie Anderson and Ms. Shannon Parsons, Co-Chair School Options Committee Auburn Drive & Cole Harbour District Families of Schools in regard to extending the School Review process timeline.

The letter was shared with the Governing Board.

12. ITEMS FOR DECISION

12.1 Board Member Linda MacKay provided the following notice of motion:

I move that the Governing Board request the Superintendent provide a report at the March 2017 Regular Board Meeting, with regards to HRSB Business Continuity Management Program as per Recommendation 3.6 of the Auditor General 2015 report.

It was moved and seconded (MacKay/Yee) that the Governing Board request the Superintendent provide a report at the March 2017 Regular Board Meeting, with regards to HRSB Business Continuity Management Program as per Recommendation 3.6 of the Auditor General 2015 report.

(CARRIED)

12.2 Board Member Nancy Jakeman provided the following notice of motion:

I move that the Governing Board write a letter to the Honourable Karen Casey, Minister of Education and Early Childhood Development, respectfully requesting that she consider reducing the mandatory bus distance of 3.6 kilometers in Section 6(1)(a) of the Governor in Council Education Act Regulations and provide appropriate funding accordingly as also requested in the 2014 AGM motion regarding walking distance for students from the Nova Scotia School Board's Association.

It was moved and seconded (Jakeman/Raven) that the Governing Board write a letter to the Honourable Karen Casey, Minister of Education and Early Childhood Development, respectfully requesting that she consider reducing the mandatory bus distance of 3.6 kilometers in Section 6(1)(a) of the Governor in Council Education Act Regulations and provide appropriate funding accordingly as also requested in the 2014 AGM motion regarding walking distance for students from the Nova Scotia School Board's Association.

(CARRIED)

13. NOTICE OF MOTION

13.1 Bylaw Amendments – Section 10.0 Public Presentations

13.2 Bylaw Amendments – Section 5.0 Chair and Vice-Chair and Appendix A

5.0 CHAIR AND VICE-CHAIR

5.1 Election of the Chair

The procedure for electing a Chair and a Vice-Chair shall be the following:

[...]

- (d) Prior to the nomination process beginning, the Superintendent will request that Members interested in running for the position of Chair, express their interest by a show of hands.
- (e) ~~Nominations for the position of Chair shall be received by the scrutineers through a secret ballot process [i.e. each Member may anonymously write down the name of a candidate on a piece of paper and submit to the scrutineers].~~
- (f) ~~The scrutineers shall report to the Superintendent, who shall announce the nominees without the nomination count. The Superintendent shall then seek the consent of each nominee to allow their name to stand for the election.~~
- (g) Each nominee may be given the opportunity to address the Board for a period not exceeding five (5) minutes.
- (h) A vote shall be conducted by secret ballot by the Superintendent.
- (i) The Member receiving the majority of the votes cast shall be declared elected.
- (j) If more than one Member is nominated and no Member receives a majority of the votes cast on the first ballot, the name of the Member receiving the least number of votes shall be dropped and the Members shall vote again, and so on until either a Member receives a majority or there is a tie between the final candidates.
- (k) Where more than two Members remain on the ballot and there is a tie for the least number of votes, the Superintendent shall draw a name from the tied ballots, and that candidate will be dropped from the election.

[...]

5.2 Election of the Vice-Chair

- (a) Once the Chair is elected (or appointed by the Governor in Council), the Chair shall preside over the election of the Vice-Chair according to the procedure outlined in 5.1(d) to ~~(k-i)~~ to elect a Vice-Chair.

[...]

I also move that Appendix A - Agenda School Board Meeting be changed as follows:

~~*Let me begin with our deep thanks to the Mi'kmaw people. We are gathered today in the Sipekni'katik (and or district Eskikewa'kik) of Mi'kma'ki, and we are grateful.*~~

We acknowledge that this meeting is being held on Mi'kmaw territory.

14. DATES OF NEXT MEETINGS

Committee of the Whole – March 8, 2017

Regular Governing Board Meeting – March 22, 2017

Audit Committee – April 5, 2017

Policy Development and Review Committee – April 19, 2017

15. IN-CAMERA

It was moved and seconded (Boutilier/Hansen) to move in-camera.

(CARRIED)

It was moved and seconded (Yee/Boutilier) to move out of in-camera.

(CARRIED)

15.1 Approval of January 25, 2017 In-Camera minutes

15.2 Contract Amendment

The first contract amendment was discussed.

The second contract amendment was discussed.

15.3 Superintendent Evaluation

The Superintendent's Evaluation was discussed.

15.4 Contract Proposal

A contract proposal was discussed.

It was moved and seconded (Yee/Jakeman) that the following motions be made en bloc:

That the minutes from the January 25, 2017 In-Camera session be approved.

And that the two contract amendments for Operations be approved.

And that the meeting be adjourned.

(CARRIED)

16. ADJOURNMENT

Meeting adjourned by the Governing Board a 9:00 p.m.

Dave Wright
Chair
Halifax Regional School Board

Selena Henderson
Corporate Secretary

Prepared by Athena Leclair
Administrative Assistant to the Corporate
Secretary

DRAFT

Halifax Regional School Board Comprehensive Business Continuity Program

Purpose

To provide the Governing Board a report for information on the creation of a comprehensive Business Continuity Management Program.

Background

The November 2015 Auditor General Report included a number of recommendations, among them Recommendation 3.6 which states, “The Halifax Regional School Board should develop a comprehensive business continuity management program. This program and documented plans within it, should be evaluated and tested on a periodic basis.”

Business Continuity Planning can be defined as, planning for the resumption and recovery of critical business functions and services under disruptive conditions.

The Auditor General’s office specifically identified a concern that we address the following aspects of business continuity planning: Governance, Emergency Response Plan, Incident Management Plan, Business Continuity Plan, Support Teams, Communications Plan and Recovery Plans.

At the February 22 Regular Board meeting the Governing Board moved that the Superintendent provide a report at the March 2017 Regular Board Meeting, with regards to HRSB Business Continuity Management Program as per Recommendation 3.6 of the Auditor General 2015 report.

Content

The province has committed to providing support to government departments and agencies in their efforts to create comprehensive business continuity plans (CBCP). Board staff have attended workshops with personnel from the provincial departments of Internal Services and Justice to assist in creation of a standardized comprehensive business continuity program for school boards. Senior Staff have dedicated time to become familiar with the CBCP process, including several members becoming certified in Incident Command System 100 training. To date the HRSB critical business functions have been identified and a risk analysis has been performed on each function which will inform mitigation strategies and business continuity plan development.

The CBCP will address the concerns of the Auditor General’s office. There were seven specific areas the Auditor General’s office identified.

Governance –A Business Continuity Management Charter has been drafted that clearly articulates leadership roles and responsibilities, expectations for training, document management, oversight and communication.

Emergency Response Plans –Emergency Response Plans are in place for every school that prioritizes personal safety and includes alternative locations in the event of an emergency. A draft Emergency Response Plan for central office is being prepared for review by senior staff.

Incident Management Plan – Priorities are always, 1) personal safety, 2) asset and environment protection and 3) business recovery. Roles and responsibilities of incident management teams have been defined for each board department and are connected to Incident Command Posts and Emergency Operations Centers. Incident management plans will include emergency response, business continuity, business recovery and communications.

Business Continuity Plans – Through the identification of critical business functions and risk analysis staff has identified which services are deemed critical and need to be maintained or have priority in their restoration in the event of a serious disruption. Strategies, including identifying key resources and personnel, are being developed to maintain or recover these services when business continuity is evoked.

Support Teams – A business continuity management team is established as a central command support. Each department has established departmental business continuity teams which are able to address individual department needs depending on the nature of any particular disruption.

Communications Plan – Communications plans are created to disseminate information internally or externally as part of all incident management plans. Inquiry response plans are also contemplated both centrally and incident site based.

Recovery Plans – guidance on key steps and resources to recover and restore essential services are included in resource workarounds contemplating the loss of buildings, loss of information technology and services, loss of people (ex. Pandemic).

Funding Details

N/A

Timeline

N/A

Appendices

N/A

Recommendations

The Governing Board accept the Business Continuity Program report for information.

Communications

AUDIENCE	RESPONSIBLE	TIMELINE

Contact

Lance Bullock, Senior Staff Advisor, lbullock@hrsb.ca



NOVA SCOTIA

**Education and Early Childhood Development
Office of the Minister**

PO Box 578, Halifax, Nova Scotia, Canada B3J 2S9 • Telephone 902 424-4236 Fax 902 424-0680 • www.ednet.ns.ca

February 22, 2017

Dave Wright, Chair
Halifax Regional School Board
33 Spectacle Lake Drive
Dartmouth, NS B3B 1X7

Dear Mr. Wright:

The Teachers' Professional Agreement and Classroom Improvement Act passed yesterday. The act is designed to improve the teaching and learning environment for both teachers and students in our public schools.

With the passing of the bill, we are now able to start work to establish the Council to Improve Classroom Conditions. Classroom teachers from elementary, junior and senior high school will be part of the council to share their views and perspectives and have a direct say in how \$20 million will be invested in classrooms over the next two school years. Teacher representatives will be selected by school board superintendents. The department will also select a parent and student representative.

As outlined in the Act, priorities for the council will include:

- Data collection and reporting
- Assessment and evaluation
- Timing of administrative days relative to report card preparation
- Student attendance policy(s)
- Technology and work processes, including PowerSchool and TIENET
- Scope of practice for teachers
- Planning for student success
- Complex classrooms
- Class sizes at all grade levels
- Student discipline policy(s)

A three-person Commission on Inclusive Education will also be struck within 30 days to examine the model of inclusive education for students. The expert panel will engage front-line teachers, parents, and students, and review best practices across Canada, with an interim report by June 30 to allow for initial implementation in the upcoming school year.

Current class caps will be maintained for grades Primary to 6 for the 2017-18 and 2018-19 school years. Government will continue to respond to class size issues in junior and senior high. Class sizes, at all levels, will be addressed by the Council.

Attached is the news release sent out today to announce how teachers can apply to the new Council on Improving Classroom Conditions. Please feel free to share the news release and the application process information to any classroom teacher you think would be interested to participate in the council. I look forward to keeping you up to date on the council's work. We expect their initial recommendations in April.

Yours truly,

A handwritten signature in black ink that reads "Karen Casey". The signature is written in a cursive, flowing style.

Karen Casey
Minister of Education and Early Childhood Development

Attachment

**EDUCATION/EARLY CHILDHOOD DEVELOPMENT--Classroom Teachers Can
Apply to Council to Improve Classroom Conditions
February 22, 2017**

Classroom teachers who want to improve the teaching and learning environment in Nova Scotia can start to apply online today, Feb 22, to be part of the new Council to Improve Classroom Conditions.

The council is an initiative of the Teachers' Professional Agreement and Classroom Improvement Act that passed yesterday. It offers classroom teachers the opportunity to direct how the province will invest \$20 million into classrooms during the next two school years.

The council will take real action to reduce demands on teachers' time that limit their ability to support student learning.

"We are inviting classroom teachers to work with government and the union to share their experiences and perspectives and talk about how best to invest in education," said Minister of Education and Early Childhood Development Minister Karen Casey. "It is an excellent opportunity for classroom teachers who want to affect change in the best interest of student learning."

Initial recommendations from the council are expected by April 28.

Priorities for the council will include:

- data collection and reporting
- assessment and evaluation
- timing of administrative days relative to report card preparation
- student attendance policy
- technology and work processes, including PowerSchool and TIENET
- scope of practice for teachers
- planning for student success
- complex classrooms
- class sizes at all grade levels
- student discipline policy

The council will be formed by March 7.

Nine classroom teachers, three each from elementary, junior and senior high school, will be joined by a representative of the Department of Education and Early Childhood Development and the

Nova Scotia Teachers Union who will serve as co-chairs. Government will appoint three additional members including a student and a parent.

The co-chairs will name a neutral facilitator to work with the committee. There is also a provision for an arbitrator to be appointed in the event the co-chairs cannot agree on a recommendation.

Classroom teachers forming the council will be chosen by school board superintendents, working with human resources, program directors and other board staff, with consideration given to cultural and regional representation.

Classroom teachers can apply online at <https://edapps.ednet.ns.ca/Surveys/ClassroomImprovements>

The deadline for applications is Feb. 28th.

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FOR BROADCAST USE:

Classroom teachers who want to improve the teaching and learning environment in Nova Scotia can start to apply online today (February 22nd), to be part of the new Council to Improve Classroom Conditions.

It offers teachers the opportunity to direct how the province will invest \$20 million into classrooms during the next two years.

Priorities include the student attendance policy, complex classrooms and class sizes.

Classroom teachers can apply on the Department of Education and Early Childhood Development website.

The deadline for applications is February 28th.

-30-

Media Contact: Heather Fairbairn
Cell: 902-717-2151
Email: Heather.Fairbairn@novascotia.ca

end of message



33 Spectacle Lake Dr
Dartmouth NS B3B 1X7
T: 902.464.2000
www.hrsb.ns.ca

February 23, 2017

The Honourable Karen Casey
Minister of Education and Early Childhood Development
4th Floor, Trade Mart Building
2021 Brunswick Street
P.O. Box 578
Halifax, NS B3J 2S9

Dear Minister Casey:

On February 22, 2017, the Halifax Regional School Board (HRSB) passed the following motion at its Regular Board Meeting:

"That the Governing Board write a letter to the Honourable Karen Casey, Minister of Education and Early Childhood Development, respectfully requesting that she consider reducing the mandatory bus distance of 3.6 kilometers in Section 6(1)(a) of the Governor in Council Education Act Regulations and provide appropriate funding accordingly as also requested in the 2014 AGM motion regarding walking distance for students from the Nova Scotia School Board's Association."

On behalf of the Governing Board I would ask that you give consideration to this request. We receive many concerns from parents/guardians each year that the distance is too far for students, especially given the lack of infrastructure (re: sidewalks) in many areas and ever-increasing volumes of traffic.

Thank you for your attention to this matter and I look forward to your response.

Sincerely,

Dave Wright,
Chair

c: HRSB Governing Board Members
Elwin LeRoux, HRSB Superintendent

Notice of Motion - Bylaws Amendments (Section 10)

Presented at the February 22, 2017 Regular Board Meeting under Notice of Motion as per section 14.0 of Bylaws. Board decision on March 22, 2017

Current Bylaws	Proposed Amendment (in red italics)
<p>10. <u>PUBLIC PRESENTATIONS</u></p> <p>(a) Any interested person or organization may apply to make a presentation to the Board under the Regular Board Meeting Committee of the Whole Agenda item, Public Presentation.</p> <p>(b) In order to present at a Regular Board Committee of the Whole Meeting, applications to present must be received by the Corporate Secretary two (2) working days in advance of the Regular Board Committee-of-the-Whole Meeting.</p> <p>(c) The Chair, in consultation with the Superintendent, will consider the application and may approve or deny the application to make a public presentation at the Regular Board Committee of the-Whole Meeting or may refer the presentation to a special board meeting, a committee meeting, or the Superintendent.</p> <p>(d) A person or organization may speak on any matter reasonably connected to education, except the following: labour negotiations, legal or potentially legal matters, personnel matters, student discipline matters and solicitations.</p> <p>(e) A person or organization approved to present at a Regular Board or Committee of the Whole Meeting, which plans on using any multimedia presentations, must provide those presentations to the</p>	<p>10. <u>PUBLIC PRESENTATIONS</u></p> <p><i>The purpose of Public presentations is to provide an opportunity for members of the public to speak to matters related to education.</i></p> <p>(a) Any interested person or organization may apply to make a presentation to the Board under the Regular Board Meeting Committee of the Whole Agenda item, Public Presentation.</p> <p>(b) <i>The presentation must be related to an item on the agenda.</i></p> <p>(c) In order to present at a Regular Board Committee of the Whole Meeting, applications to present must be received by the Corporate Secretary <i>three (3)</i> working days in advance of the Regular Board Committee of the Whole Meeting.</p> <p>(d) The Chair, in consultation with the Superintendent, will consider the application and may approve or deny the application to make a public presentation at the Regular Board Committee of the-Whole Meeting or may refer the presentation to a special board meeting, a committee meeting, or the Superintendent.</p> <p>(e) A person or organization may speak on any matter reasonably connected to education, except the following: labour negotiations, legal or potentially legal matters, personnel matters, student discipline matters and solicitations.</p>

<p>Secretary by noon on the Tuesday prior to the Meeting.</p> <p>(f) Normally, each public presentation will be limited to five (5) minutes.</p> <p>(g) In unique circumstances, the Chair may extend or reduce the length of public presentations.</p> <p>(h) Normally, only two (2) public presentations will be scheduled for a Regular Board or Committee of the Whole Meeting.</p> <p>(i) Groups or organizations may designate no more than two (2) individuals to speak.</p> <p>(j) Waiver of Notice: Notwithstanding the foregoing, an application to present may be received at the Regular Board or Committee of the Whole Meeting, if 2/3 of the Members present agree.</p>	<p>(f) A person or organization approved to present at a Regular Board or Committee of the Whole Meeting, which plans on using any multimedia presentations, must provide their presentation to the Corporate Secretary by noon on the Tuesday prior to the Meeting.</p> <p>(g) Normally, each Public presentation will be limited to five (5) minutes and can be extended at the discretion of the Chair.</p> <p>(h) In unique circumstances, the Chair may extend or reduce the length of public presentations.</p> <p>(h) <i>After the presentation, Board Members shall have the opportunity to ask questions for the purpose of clarification. A presentation is not a forum for debate.</i></p> <p>(i) Normally, only Two (2) public presentations will be scheduled for a Regular Board or Committee of the Whole Meeting.</p> <p>(j) <i>A presenter, once heard, shall not be entitled to re-appear to the Board/Committee on substantially the same/similar topic for a period of six months from the date of the first presentation.</i></p> <p>(k) Groups or organizations may designate no more than two (2) individuals to speak.</p> <p>(l) Waiver of Notice: Notwithstanding the foregoing, an application to present may be received at the</p>
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	<p>Regular Board or Committee of the Whole Meeting, if 2/3 of the Members present agree.</p>
<p>NONE</p>	<p>11. <u>AWARDS & PRESENTATIONS</u></p> <p><i>The Agenda item: Awards & Presentations are scheduled at the Executive weekly meetings and are opportunities for individuals or groups to present before the Governing Board at the request of Board Members or Superintendent.</i></p>