



**HALIFAX REGIONAL SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
June 21, 2017
6:00 p.m.**

PRESENT:

Archy Beals	Bridget Boutilier
Suzy Hansen	Nancy Jakeman
Cindy Littlefair	Linda MacKay
Jennifer Raven	Jessica Rose
Dave Wright	Gin Yee

Samantha Graham, Student Advisor
Joseph McIsaac, Student Advisor

REGRETS:

STAFF:

Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Selena Henderson, Corporate Secretary
Terri Thompson, Director, Financial Services
Doug Hadley, Coordinator, Communications
Alison King, Director, Program
Marlene Ruck Simmonds, Senior Diversity Advisor
Susan Tomie, Director, School Administration
Tracy O’Kroneg, Director, Human Resource Services
Ron Heiman, Director, Operations Services
Trevor Baker, Manager, VoIP & Network Infrastructure
Athena Leclair, Administrative Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 6:07 p.m.

A moment of silence took place.

2. RECORD OF ATTENDANCE

Let the record show that all Board Members were in attendance.

3. CONFLICT OF INTEREST DECLARATION

No board members declared a conflict of interest.

4. APPROVAL OF AGENDA

Dave Wright, Board Chair, noted a few amendments to the agenda. These amendments included item 8.1 under Public Presentation being withdrawn and moving item 11.3 to be presented right after the approval of the minutes. Dave also noted changes to item 11.2 which included removing the first bullet, replacing the word three with *two* and replacing September with *Fall*. There will also be an addition of item 11.4 which is a motion to align the Board agenda with the Acknowledgement of Traditional Territory. This will include a motion to waive the rule of order.

It was moved and seconded (Yee/Littlefair) that the Governing Board approve the agenda as amended.

(CARRIED)

5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

It was moved and seconded (Raven/Boutilier) that the minutes from the May 31, 2017 Regular Board Meeting be approved.

(CARRIED)

11.3 Report #2017-06-27 – Naming of the New High School in Eastern Passage, Susan Tomie, Director, School Administration

This item was moved from item 11.3.

Susan Tomie, Director, School Administration, presented the report and responded to questions from Board Members.

It was moved and seconded (Boutilier/Yee) that the Governing Board name the new high school in Eastern Passage, Island View High School.

(CARRIED)

6. CHAIR'S REPORT

Dave Wright, Chair, presented the Chair's report. A copy of the report is filed with the minutes.

7. SUPERINTENDENT'S REPORT

Elwin LeRoux, Superintendent, presented the Superintendent's Report. A copy of the report is filed with the minutes.

8. PUBLIC PRESENTATIONS

8.1 Angela McKinnon - Learning and Belonging for All

This item was withdrawn.

9. COMMITTEE REPORTS

9.1 Audit Committee

9.1.1 Report #2017-06-24 - Consolidated Financial Statements – March 31, 2017

Board Member Linda MacKay, Chair of the Audit Committee, provided an update.

It was moved and seconded (MacKay/Yee) that the following motions be made en bloc:

That the Governing Board approve the designation of \$4,326,434 from the General Fund Accumulated Surplus as at March 31, 2017 as General Fund – Capital Amortization to offset future amortization charges for building capital improvements.

And that the Governing Board approve the designation of \$123,342 from the General Fund Accumulated Surplus as at March 31, 2017 as General Fund - Program Resources (Schools) to facilitate the on-going management of school instructional supplies and materials budget carry-forwards.

And that the Governing Board approve the designation of \$1,751,113 from the General Fund Accumulated Surplus as at March 31, 2017 as General Fund – Citadel Theatre Amortization to offset future amortization charges for this asset.

And that the Governing Board accept and approve the consolidated financial statements of the Halifax Regional School Board with the revision to the Independent Auditors' Report, to remove the paragraph entitled *Other Matters* for the fiscal year ended March 31, 2017.

And that the Governing Board accept and approve the audited Annual Report of Salaries and Expenses for the fiscal year ended March 31, 2017.

(CARRIED)

9.2 Policy Development and Review Committee

9.2.1 Nancy Jakeman moves the following:

The Halifax Regional School Board adopts the following Acknowledgement of Traditional Territory to be used in its entirety in schools during their commencement address each morning and in Board offices as part of any official ceremony or event.

We acknowledge that we are in Mi'kma'ki, which is the traditional ancestral territory of the Mi'kmaq people.

It was moved and seconded (Jakeman/Rose) that the Halifax Regional School Board adopts the following Acknowledgement of Traditional Territory to be used in its entirety in schools during their commencement address each morning and in Board offices as part of any official ceremony or event.

We acknowledge that we are in Mi'kma'ki, which is the traditional ancestral territory of the Mi'kmaq people.

(CARRIED)

Board Member Nancy Jakeman, Chair of the Policy Development and Review Committee, provided an update.

9.3 Committee of the Whole

Board Vice-Chair Cindy Littlefair provided an update.

9.4 Ad Hoc Governance Committee

9.4.1 Terms of Reference

Committee Chair Gin Yee gave a provided an update.

It was moved and seconded (Yee/Beals) that the Ad Hoc Governance Committee Terms of Reference be approved as presented.

(CARRIED)

9.5 Nova Scotia School Boards Association

Board Member Gin Yee noted there was no new information.

10. CORRESPONDENCE

11. ITEMS FOR DECISION

11.1 Board Chair Dave Wright moves the following:

I move that the Halifax Regional School Board bylaws be revised to include a section for Information Items in the Appendix A: School Board Meeting Agenda template.

It was moved and seconded (Wright/Jakeman) that the Halifax Regional School Board bylaws be revised to include a section for Information Items in the Appendix A: School Board Meeting Agenda template.

(CARRIED)

It was moved and seconded (Yee/MacKay) that the Chair and Vice-Chair give preference to placing Information Items on the Committee of the Whole agenda.

(CARRIED)

11.2 Board Member Suzy Hansen moves the following:

Following the recommendations contained in the November 2015, Auditor General report, I move that the Superintendent provide the Governing Board with the following two reports in Fall 2017:

- Summary Report on Teacher and Principal Evaluation for 2016-2017 – Recommendation 2.8
- Summary Report on Emergency Management Drill Compliance for 2016-2017 – Recommendation 3.7

It was moved and seconded (Hansen/Rose) that following the recommendations contained in the November 2015, Auditor General report, the Superintendent provide the Governing Board with the following two reports in Fall 2017:

- **Summary Report on Teacher and Principal Evaluation for 2016-2017 – Recommendation 2.8**
- **Summary Report on Emergency Management Drill Compliance for 2016-2017 – Recommendation 3.7**

(CARRIED)

11.3 Report #2017-06-27 – Naming of the New High School in Eastern Passage, Susan Tomie, Director, School Administration

This item was presented earlier in the meeting.

11.4 Alignment of Bylaws with the Acknowledgement of Traditional Territory

This item was added to the agenda this evening.

It was moved and seconded (Wright/Yee) to suspend the rule of order to allow this motion to be considered.

(CARRIED)

It was moved and seconded (Wright/Yee) to waive the notice of motion requirement for this motion to be considered.

(CARRIED)

It was moved and seconded (Yee/Rose) to bring the Governing Board opening statement on Acknowledgement of Traditional Territory into alignment with the recommended Acknowledgement statement from the Policy Development and Review Committee.

(CARRIED)

12. NOTICE OF MOTION

13. DATES OF NEXT MEETINGS

Special Board Meeting – July 12, 2017

Special Board Meeting – August 30, 2017

Committee of the Whole – September 13, 2017

Audit – September 20, 2017

Policy Development and Review Committee – September 20, 2017

Regular Governing Board Meeting – September 27, 2017

14. IN-CAMERA

It was moved and seconded (Hansen/Beals) to move in-camera.

(CARRIED)

It was moved and seconded (MacKay/Raven) to move out of in-camera.

(CARRIED)

14.1 Approval of April 26, 2017 In-Camera minutes

It was moved and seconded (Beals/MacKay) that the minutes from the April 26, 2017 In-camera sessions be approved.

(CARRIED)

14.2 Motion to designate signing authority for the summer

It was moved and seconded (Jakeman/Littlefair) that the Governing Board authorize the Board Chair and Superintendent to jointly approve contracts valued over \$500,000 during the summer 2017, and that a staff report be presented in September 2017 to provide a list of projects approved in this manner.

(CARRIED)

15. **ADJOURNMENT**

It was moved and seconded (Hansen/Beals) that the meeting be adjourned.

(CARRIED)

Meeting adjourned by the Governing Board at 7:34 p.m.



Dave Wright
Chair
Halifax Regional School Board



Selena Henderson
Corporate Secretary

Prepared by Athena Leclair
Administrative Assistant to the Corporate
Secretary