



**HALIFAX REGIONAL SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
June 22, 2016
6:00 p.m.**

PRESENT: Melinda Daye
Christy Linders
Dave Wright
Nancy Jakeman
Gin Yee

Bridget Boutilier
Cindy Littlefair
Steve Warburton
Sheryl Blumenthal-Harrison
Pamela Glode-Desrochers

Denise Bell, Regional Education Officer

REGRETS: Micci Davy, Student Advisor
Shaye MacEachern, Student Advisor

STAFF: Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Natascha Joncas, Acting Corporate Secretary
Terri Thompson, Director, Financial Services
Doug Hadley, Coordinator, Communications
Tracy O'Kroneg, Director, Human Resource Services
Ron Heiman, Director, Operations Services
Alison King, Director, Program
Wendy Mackey, Senior Diversity Advisor
Susan Tomie, Director, School Administration
Andy MacNeil, Supervisor, School Administration
Pauline Murray, Supervisor, School Administration
Trevor Baker, Manager, VoIP & Network Structure
Athena Leclair, Administrative Assistant to the Corporate Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

A moment of silence took place.

2. APPROVAL OF AGENDA

Board Chair Melinda Daye provided an update to the agenda. It was noted that item 11.1 should read as follows: *Staff Technical Report Further to Eastern Passage School Options Committee Recommendations to HRSB for Usage of Schools*. Item 14.4 Contract Update was also added to the agenda.

Board Member Dave Wright noted he would like item 11.1 to follow item 3.1.

It was moved and seconded (Wright/Linders) that the Governing Board approve the amended agenda.

(CARRIED)

3. AWARDS / PRESENTATIONS

3.1 Report #2016-06-22 - Eastern Passage School Options Committee - Recommendations to HRSB for Usage of Schools, Kathy Jourdain

Kathy Jourdain, Beth MacMullin, Cori Ferguson, Kristal Sampson, and Michelle Myers presented the report and responded to the Governing Board's questions.

11.1 Report #2016-06-29 - Staff Technical Report Further to Eastern Passage School Options Committee Recommendations to HRSB for Usage of School, Ron Heiman, Director, Operations.

Ron Heiman, Director, Operations Services presented the report and responded to the Governing Board's questions.

Board Member Sheryl Blumenthal excused herself for a moment.

4. CHAIR'S REPORT

Melinda Daye, Chair, presented the Chair's report. [A copy of the report is filed with the minutes.](#)

5. SUPERINTENDENT'S REPORT

Elwin LeRoux, Superintendent, presented the Superintendent's Report. [A copy of the report is filed with the minutes.](#)

6. PUBLIC PRESENTATIONS

A Member of the public requested an opportunity to speak on behalf of a group of parents.

Before entertaining this request, Board Chair Melinda Daye responded that she has reached out to Ms. Boyd to meet with herself and the Superintendent and has received no response.

Board Member Gin Yee noted that, without prior approval, a motion must be made for a presentation to be heard.

It was moved and seconded (Blumenthal-Harrison/Warburton) to allow the five minute presentation.

(DEFEATED)

7. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES

It was moved and seconded (Linders/Jakeman) that the minutes from the May 25, 2016 Regular Board Meeting and June 8, 2016 Special Board Meeting be approved.

(CARRIED)

8. CORRESPONDENCE

8.1 Letter received on May 26, 2016 from the Honourable Karen Casey, Minister of Education and Early Childhood Development with regards to the province's new literacy strategy.

The letter was shared with the Governing Board.

8.2 Letter received on June 2, 2016 from the Honourable Karen Casey, Minister of Education and Early Childhood Development with regards to the consideration of HRSB's requests for Capital Repairs projects and a list of projects that have been approved.

The letter was shared with the Governing Board.

9. ITEMS FOR DECISION

9.1 Bylaw Amendments – Sections 9 to 15

It was moved and seconded (Yee/Boutlier) that the Governing Board approve the Bylaw Amendments – Section 9 to 15 on bloc with amendments.

(CARRIED)

It was moved and seconded (Linders/Wright) to remove the deletion of item 9.2(b) from the on bloc consideration of these bylaws and that item 9.2(b) would become item 9.2(c).

(DEFEATED)

It was moved and seconded (Blumenthal-Harrison/Glode-Desrochers) to refer item 9.2 to the Ad Hoc By-Law Committee and have it brought back at the September 28, 2016 Regular Board Meeting.

(CARRIED)

It was moved and seconded (Linders/Yee) to change item 10(b) to read "...in order to present at a Committee-of-the-Whole Meeting, applications to present must be received by the Secretary *two* days in advance of the Committee-of-the-Whole Meeting."

(CARRIED)

It was moved and seconded (Linders/Jakeman) to refer item 9.3(a) to the Ad Hoc Bylaw Committee and have it brought back to the September 28, 2016 Regular Board Meeting.

(CARRIED)

Board Chair Melinda Daye called a 15 minute recess.

9.2 Bylaw Amendments – Deferred from the April 27, 2016 Board Meeting

7.4 Duration of Meetings

Meetings of the Board shall be not more than three hours in duration, unless 2/3 of the Members present agree to extend the meeting. The question is to be put within 15 minutes of the expiration of the three-hour limit.

It was moved and seconded (Yee/Boutilier) that the Governing Board approve the Bylaw Amendments – Section 7.4 as presented.

It was moved and seconded (Blumenthal-Harrison/Wright) to postpone item 7.4 to the September 28, 2016 Regular Board Meeting.

(CARRIED)

7.5 Extension of Meeting

- (1) When requesting an extension, no more than 60 minutes will be allocated. After this extension, unfinished business will be deferred to the next Regular Board Meeting or a Special Board Meeting will be called.
- (2) Notwithstanding subsection (1), a meeting may be extended for more than 60 minutes when moving in an In-Camera session.

It was moved and seconded (Yee/Wright) that the Governing Board approve the Bylaw Amendments – Section 7.5 as presented.

It was moved and seconded (Blumenthal-Harrison/Linders) to postpone item 7.5 to the September 28, 2016 Regular Board Meeting.

(CARRIED)

9.3 Report #2016-04-17 - Long-Range Outlook 2016, Ron Heiman, Director, Operations

Ron Heiman, Director, Operations Services presented the report and responded to the Governing Board’s questions.

It was moved and seconded (Glode-Desrochers/Boutilier) that the Governing Board approve the HRSB 2016 Long-Range Outlook.

(CARRIED)

9.4 Motion to change the date of the November 2016 Regular Board Meeting

Board Chair Melinda Daye provided the following notice of motion:

Article 5.01 of our Bylaws states the following: “the Board shall hold a regular Board meeting on the fourth Wednesday of each month”. I move that we change the November Board meeting from November 23, 2016 to November 30, 2016.

It was moved and seconded (Daye/Glode-Desrochers) that the November Board meeting be moved from November 23, 2016 to November 30, 2016.

(CARRIED)

10. COMMITTEE REPORTS

10.1 Audit Committee

10.1.1 Report #2016-06-25 - Consolidated Financial Statements- March 31, 2016, Terri Thompson, Director, Financial Services

Board Member Nancy Jakeman provided an update.

It was moved and seconded (Jakeman/Wright) that the Board approve the designation of \$4,682,122 from the General Fund Accumulated Surplus as at March 31, 2016 as General Fund – Capital Amortization to offset future amortization charges for building capital improvements.

And that the Board approve the designation of \$27,240 from the General Fund Accumulated Surplus as at March 31, 2016 as General Fund - Program Resources (Schools) to facilitate the on-going management of school instructional supplies and materials budget carry-forwards.

And that the Board approve the designation of \$1,861,109 from the General Fund Accumulated Surplus as at March 31, 2016 as General Fund – Citadel Theatre Amortization to offset future amortization charges for this asset.

And that the Board accept and approve the consolidated financial statements of the Halifax Regional School Board for the fiscal year ended March 31, 2016.

And that the Board accept and approve the audited Annual Report of Salaries and Expenses for the fiscal year ended March 31, 2016.

(CARRIED)

10.2 Policy Development and Review Committee

10.2.1 C.013 Digital Citizenship Policy

It was moved and seconded (Linders/Wright) that the Governing Board approve the C.013 Digital Citizenship Policy as presented.

(CARRIED)

10.2.2 A.005 Advisory Committees to the Board Policy

It was moved and seconded (Linders/Jakeman) that the Governing Board rescind the A.005 Advisory Committees to the Board Policy.

(CARRIED)

10.3 Nova Scotia School Boards Association

Board Member Christy Linders provided an update on the Nova Scotia School Boards Association.

10.4 Ad Hoc Governance Committee

Ad Hoc Governance Committee Chair, Cindy Littlefair, provided the following Notice of Motion:

I move that the Governing Board mandate the Ad Hoc Governance Committee to plan (2) two professional development events: one for outgoing Board Members and another for incoming Board Members. The purpose of this development work is listed in the *Ad Hoc Governance Committee Report and Recommendations to the Board*. A copy of this report is filed with the minutes.

I also move that the Governing Board approve having a NSSBA representative assist the Ad Hoc Governance Committee with its work in order for all involved to benefit from the efficiencies to be had in working collaboratively.

It was moved and seconded (Littlefair/Linders) that the Governing Board mandate the Ad Hoc Governance Committee to plan (2) two professional development events: one for outgoing Board Members and another for incoming Board Members. The purpose of this development work is listed in the *Ad Hoc Governance*

Committee Report and Recommendations to the Board. A copy of this report is filed with the minutes.

And that the Governing Board approve having a NSSBA representative assist the Ad Hoc Governance Committee with its work in order for all involved to benefit from the efficiencies to be had in working collaboratively.

(CARRIED)

10.5 Ad Hoc Bylaws Committee

Board Member Gin Yee provided an update from the Ad Hoc Bylaws Committee.

11. INFORMATION ITEMS

11.1 Report #2016-06-29 - Staff Technical Report Further to Eastern Passage School Options Committee Recommendations to HRSB for Usage of School, Ron Heiman, Director, Operations

Item was moved after item 3.1.

11.2 Report #2016-06-27 - Focus on Learning: Success Stories from Priority Schools, Alison King, Director, Program

Alison King, Director, Program presented the report and responded to the Governing Board's questions.

Board Member Sheryl Blumenthal-Harrison left for a moment.

11.3 Report #2016-04-16 – Supporting New Students from Syria, Doug Hadley, Coordinator, Communications

Doug Hadley, Coordinator, Communications presented the report and responded to the Governing Board's questions.

Board Member Gin Yee excused himself for a moment.

11.4 Report #2016-06-28 - Business Continuity Management Program, Lance Bullock, Senior Staff Advisor

Board members had no questions for the Senior Staff Advisor.

12. NOTICE OF MOTION

13. DATES OF NEXT MEETINGS

Policy Development Review Committee – September 14, 2016

Audit Committee Meeting – September 21, 2016

Regular Board Meeting – September 28, 2016

Board Chair Melinda Daye noted she would be calling two Special Board Meetings – one on July 6, 2016 and another on August 31, 2016.

14. IN-CAMERA

It was moved and seconded (Wright/Glode-Desrochers) to move in-camera.

(CARRIED)

Board Chair Melinda Daye called for a five minute recess.

14.1 Approval of May 25, June 8, In-Camera Minutes

14.2 Signing Authority

14.3 Personnel Matter

14.4 Contract Update

It was moved and seconded (Jakeman/Yee) to move out of in-camera.

(CARRIED)

It was moved and seconded (Linders/Warburton) that the minutes/business arising from the May 25 and June 8, 2016 In-Camera session be approved.

(CARRIED)

It was moved and seconded (Littlefair/Jakeman) that the Governing Board authorize the Board Chair and Superintendent to jointly approve contracts valued over \$500,000 during the summer 2016, and that a staff report be presented in September 2016 to provide a list of projects approved in this manner.

(CARRIED)

15. ADJOURNMENT

It was moved and seconded (Blumenthal-Harrison/Jakeman) that the meeting be adjourned.

(CARRIED)

Meeting adjourned by the Governing Board a 12:11 a.m.

Melinda Daye
Chair
Halifax Regional School Board

Natascha Joncas
Acting Corporate Secretary

Prepared by Athena Leclair
Administrative Assistant to the Corporate
Secretary

APPROVED