

# AGENDA

## School Board Meeting



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**Wednesday, January 24, 2018**

**6:00 p.m.**

**Board Chambers  
33 Spectacle Lake Drive  
Dartmouth, NS**

**1. CALL TO ORDER**

*We acknowledge that we are in Mi'kma'ki, which is the traditional ancestral territory of the Mi'kmaq people.*

**2. RECORD OF ATTENDANCE**

**3. CONFLICT OF INTEREST DECLARATION**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES**

November 8, 2017 (Special Board Meeting)  
November 22, 2017 (Regular Board Meeting)  
January 10, 2018 (Special Board Meeting)

**6. CHAIR'S REPORT**

**7. SUPERINTENDENT'S REPORT**

**8. PUBLIC PRESENTATION**

**9. COMMITTEE REPORTS**

**9.1 Audit Committee**

**Halifax Regional  
School Board**  
33 Spectacle Lake Drive  
Dartmouth NS  
B3B 1X7  
T 902 464-2000

**9.2 Policy Development and Review Committee**

**9.3 Committee of the Whole**

**9.4 Ad Hoc Governance Committee**

**9.5 Ad Hoc Communications Committee**

**9.6 Nova Scotia School Boards Association**

**10. CORRESPONDENCE**

**11. ITEMS FOR DECISION**

11.1 Board Member Dave Wright moves the following:

I move that the Chair of the Halifax Regional School Board write a letter to the Minister of Education and Early Childhood Development requesting an update on capital funding to respond to our most recent Capital List (Report #2016-02-06), the results of our School Review Process from August 31, 2016 (Report #2016-08-33), and the list presented in Report #2017-11-44 in regards to the pressing need to address the aging infrastructure in the Citadel High Family of Schools.

11.2 Board Member Dave Wright moves the following:

I move that the Chair of the Halifax Regional School Board write a letter to the Minister of Education and Early Childhood Development requesting an update on capital funding to respond to our most recent capital list (Report #2016-02-06) and the list presented in Report #2017-11-44 in regards to the pressing need to address the enrolment pressure (overcrowding) in the CP Allen Family of Schools.

11.3 Board Chair Gin Yee moves the following:

I move that the Governing Board establish an ad-hoc committee to develop resolutions for the Nova Scotia School Boards Association 2018 Annual General Meeting.

11.4 Board Vice-Chair Linda MacKay moves the following:

I move that the Governing Board direct the Chair to write a letter to the Minister of Education for an update on the status of the site selection for J.L. Ilsley.

11.5 Board Chair Gin Yee moves the following:

I move that the February and March 2018 Committee of the Whole meetings be combined and rescheduled to Wednesday, March 7, 2018 at 6:00 p.m.

**12. NOTICE OF MOTION**

**13. DATES OF NEXT MEETINGS**

Ad Hoc Communications Committee Meeting – January 24, 2018

Ad Hoc Governance Committee Meeting – February 7, 2018 – **TBD**

Committee of the Whole – February 14, 2018

Audit Committee – February 21, 2018

Policy Development and Review Committee – February 21, 2018

Regular Governing Board Meeting – February 28, 2018

**14. IN-CAMERA**

14.1 Approval of November 8, 2017, November 22, 2017 and January 10, 2018 In-Camera Minutes

14.2 Contract Update

**15. ADJOURNMENT**



**HALIFAX REGIONAL SCHOOL BOARD  
SPECIAL BOARD MEETING  
MINUTES  
November 8, 2017  
Following Committee of the Whole**

A Special Board Meeting was held this date in the Board Chambers,  
33 Spectacle Lake Drive, Dartmouth, NS.

**PRESENT:**

Archy Beals	Bridget Boutilier
Suzy Hansen	Nancy Jakeman
Cindy Littlefair	Linda MacKay
Jennifer Raven	Jessica Rose
Dave Wright	Gin Yee

Denise Bell, Regional Education Officer

**REGRETS:**

**STAFF:**

Steve Gallagher, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Matt Smeltzer, Wireless & Infrastructure Specialist  
Athena Leclair, Administrative Assistant to the Corporate Secretary

**1. CALL TO ORDER**

The meeting was called to order at 8:00 p.m.

**2. RECORD OF ATTENDANCE**

Let the record show that all Board Members were in attendance.

**3. APPROVAL OF AGENDA**

The agenda was amended to remove item 4.2.

**It was moved and seconded (Wright/Boutilier) that the agenda be approved as amended.**

**(CARRIED)**

**4. ITEM(S) FOR DECISION**

4.1 Board Vice-Chair Linda MacKay moves the following:

I move that Gin Yee be added to the Ad-Hoc communications committee for the Halifax Regional School Board.

**It was moved and seconded (MacKay/Raven) that Gin Yee be added to the Ad-Hoc communications committee for the Halifax Regional School Board.**

**(CARRIED)**

4.2 Board Chair Gin Yee moves the following:

I move that the Regular Board meeting of the Halifax Regional School Board scheduled for November 22, 2017 be cancelled.

**This item was removed from the agenda.**

**5. ITEM(S) FOR INFORMATION**

**6. IN-CAMERA**

**It was moved and seconded (Boutilier/Beals) to move in-camera.**

**(CARRIED)**

**It was moved and seconded (Boutilier/Littlefair) to move out of in-camera.**

**(CARRIED)**

6.1 Personnel Issue

**It was moved and seconded (Wright/Raven) that the Governing Board accept the Superintendent Evaluation as presented by Royer-Thompson.**

**(CARRIED)**

**It was moved and seconded (Raven/Jakeman) that the Governing Board approve a pay-for-performance incentive for the Superintendent.**

**(CARRIED)**

**7. ADJOURNMENT**

**It was moved and seconded (Hansen/Rose) to adjourn.**

**(CARRIED)**

**The meeting was adjourned by the Governing Board at 8:56 p.m.**

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Gin Yee  
Chair  
Halifax Regional School Board

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Selena Henderson  
Corporate Secretary

Prepared by: Athena Leclair  
Administrative Assistant to the Corporate  
Secretary

DRAFT



**HALIFAX REGIONAL SCHOOL BOARD  
REGULAR BOARD MEETING  
MINUTES  
November 22, 2017  
6:00 p.m.**

**PRESENT:** Archy Beals  
Suzy Hansen  
Cindy Littlefair  
Jennifer Raven  
Dave Wright  
Bridget Boutilier  
Nancy Jakeman  
Linda MacKay  
Jessica Rose  
Gin Yee

Johnathan Hage, Student Advisor  
Kailey Webber, Student Advisor  
Denise Bell, Regional Education Officer

**REGRETS:**

**STAFF:** Elwin LeRoux, Superintendent  
Steve Gallagher, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Terri Thompson, Director, Financial Services  
Doug Hadley, Coordinator, Communications  
Alison King, Director, Program  
Wendy Mackey, Senior Diversity Advisor  
Susan Tomie, Director, School Administration  
Tracy O’Kroneg, Director, Human Resource Services  
Marie Fagan, Coordinator, Property Services – Custodial  
Trevor Baker, Manager, VoIP & Network Infrastructure  
Athena Leclair, Administrative Assistant to the Corporate Secretary

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:06 p.m.

**2. RECORD OF ATTENDANCE**

Let the record show that all board members were in attendance.

**3. CONFLICT OF INTEREST DECLARATION**

No board members declared a conflict of interest.

**4. APPROVAL OF AGENDA**

Board Chair Gin Yee amended the agenda to include the addition of an in-camera item *Contract Update* as well as a correspondence as item 11.1. Board Member Jennifer Raven amended the agenda to add a motion as item 12.4.

**It was moved and seconded (Raven/MacKay) that the Governing Board waive notice of motion in order to consider board member Jennifer Raven's motion this evening.**  
(CARRIED)

**It was moved and seconded (Boutilier/Littlefair) that the Governing Board approve the agenda as amended.**  
(CARRIED)

**5. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES**

**It was noted the spending authority under item 5 should read \$527,978,400 not \$597,978,400.**

**It was moved and seconded (Hansen/Littlefair) that the minutes from the October 25, 2017 Regular Board Meeting be approved as amended.**  
(CARRIED)

**6. AWARDS / PRESENTATIONS**

6.1 Update on Treaty Education – Response to the Halifax Regional School Board Motion – Wyatt White, former Director, Mi'kmaq Services, Department of Education and Early Childhood Development

Wyatt White, former Director, Mi'kmaq Services, Department of Education and Early Childhood Development, introduced Jana Porter, Consultant, Mi'kmaq Services should questions arise. Wyatt White presented his update on Treaty Education.



**7. CHAIR'S REPORT**

Gin Yee, Chair, noted that he will be distributing his report via email and will ensure there will be a copy filed with the minutes. A copy of the report is filed with the minutes.

**8. SUPERINTENDENT'S REPORT**

Elwin LeRoux, Superintendent, tabled the Superintendent's Report. A copy of the report is filed with the minutes.

**9. PUBLIC PRESENTATIONS**

**10. COMMITTEE REPORTS**

10.1 Audit Committee

10.1.1 Report #2017-11-47 – September 30, 2017 Quarterly Business Plan and Financial Update

**Board Member Linda MacKay, Chair of the Audit Committee, provided an update.**

10.2 Policy Development and Review Committee

**Board Member Nancy Jakeman, Chair of the Policy Development and Review Committee, provided an update.**

10.3 Committee of the Whole

**Board Vice-Chair Linda MacKay provided an update.**

10.4 Ad Hoc Governance Committee

**Board Chair Gin Yee provided an update.**

10.5 Ad Hoc Communications Committee

10.5.1 Motion – Committee Composition

**It was moved and seconded (Wright/Rose) that the Governing Board approve the following members to the ad-hoc communications committee membership: Dave Wright, Jessica Rose, Archy Beals, Suzy Hansen and Jennifer Raven.**

**(CARRIED)**

#### 10.5.2 Terms of Reference

**It was moved and seconded (Wright/Beals) that the terms of reference from the Ad Hoc Communications Committee be approved.**

**(CARRIED)**

**Board Member Dave Wright, Chair of the Ad Hoc Communications Committee, provided an update.**

#### 10.6 Nova Scotia School Boards Association

**Board Chair Gin Yee provided an update.**

### 11. CORRESPONDENCE

**This item was added to the agenda.**

11.1 Letter dated November 21, 2017 from the Honourable Zach Churchill, Minister of Education and Early Childhood Development stating that Wyatt White will be attending the regularly scheduled board meeting on November 22, 2017 to provide an update on the progress of Treaty Education in public schools.

### 12. ITEMS FOR DECISION

12.1 Board Member Jennifer Raven moves the following:

I move that the Superintendent provide a report of the number of incidents reports in power school for the categories “discriminatory” and “racist” behavior, as defined in the provincial Code of Conduct for the 2016-2017 school year.

**It was moved and seconded (Raven/Beals) that the Superintendent provide a report of the number of incidents reports in power school for the categories “discriminatory” and “racist” behavior, as defined in the provincial Code of Conduct for the 2016-2017 school year.**

**(CARRIED)**

12.2 Board Member Dave Wright moves the following:

I move that the Superintendent prepare a report by the next scheduled Regular Board Meeting indicating the top three areas in need of capital (new school construction / major capital renovation) due to overcrowding in schools and the top three highest priority schools for capital improvement due to facility condition.

**It was moved and seconded (Wright/Raven) that the Superintendent prepare a report by the next scheduled Regular Board Meeting indicating the top three areas in need of capital (new school construction / major capital renovation) due to overcrowding**

**in schools and the top three highest priority schools for capital improvement due to facility condition.**

**It was moved and seconded (Wright/Jakeman) that the motion be amended to read ... *prepare a report for a future Board Meeting.***

**(CARRIED)**

**It was moved and seconded (Raven/Yee) to have the motion read ... *indicating the top areas in need of capital (new school construction / major capital renovation) due to overcrowding in school and the top highest priority schools...***

**(DEFEATED)**

**It was moved and seconded (Wright/Raven) that the Superintendent prepare a report for a future Board Meeting indicating the top three areas in need of capital (new school construction / major capital renovation) due to overcrowding in schools and the top three highest priority schools for capital improvement due to facility condition.**

**(CARRIED)**

12.3 Report #2017-11-48 – Renaming of Sackville Heights Junior High School, Elwin LeRoux, Superintendent

**It was moved and seconded (Wright/Raven) that the Governing Board approve the initiation of the re-naming process of Sackville Heights Junior High School.**

**(CARRIED)**

12.4 Board Member Jennifer Raven's Motion

I move that at the request of the Basinview SAC and community, the Governing Board requests a report from the Superintendent on interim options for CPA family of schools with current overcrowding.

**It was moved at seconded (Raven/Wright) that at the request of the Basinview SAC and community, the Governing Board requests a report from the Superintendent on interim options for CPA family of schools with current overcrowding.**

**(CARRIED)**

### **13. NOTICE OF MOTION**

### **14. DATES OF NEXT MEETINGS**

Special Board Meeting – November 29, 2017 – *cancelled*

Committee of the Whole – December 13, 2017

Policy Development and Review Committee – January 17, 2018

Regular Governing Board Meeting – January 24, 20178

Audit Committee – February 21, 2018

**15. IN-CAMERA**

**It was moved and seconded (Wright/Beals) to move in-camera.** (CARRIED)

**It was moved and seconded (Raven/Beals) to move out of in-camera.** (CARRIED)

15.1 Approval of July 12, 2017, September 27, 2017 and November 8, 2017 In-Camera Minutes

**It was moved and seconded (Hansen/Boutilier) that the minutes from the July 12, 2017, September 27, 2017 and November 8, 2017 In-camera sessions be approved.** (CARRIED)

15.2 Purchase Approval

**It was moved and seconded (Raven/Jakeman) that the Governing Board approve the purchase request made in-camera.** (CARRIED)

15.3 Contract Update

**This item was added to the agenda.**

15.4 Personnel Item

**It was moved and seconded (Hansen/Beals) that the Governing Board approve the decision made in-camera.** (CARRIED)

**16. ADJOURNMENT**

**It was moved and seconded (Raven/Wright) that the meeting be adjourned.** (CARRIED)

Meeting adjourned by the Governing Board at 9:25 p.m.

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Gin Yee  
Chair  
Halifax Regional School Board

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Selena Henderson  
Corporate Secretary

Prepared by Athena Leclair  
Administrative Assistant to the Corporate  
Secretary

DRAFT



**HALIFAX REGIONAL SCHOOL BOARD  
SPECIAL BOARD MEETING  
MINUTES  
January 10, 2018  
Following Committee of the Whole**

A Special Board Meeting was held this date in the Board Chambers,  
33 Spectacle Lake Drive, Dartmouth, NS.

**PRESENT:** Archy Beals  
Suzy Hansen  
Cindy Littlefair  
Jennifer Raven  
Dave Wright  
Bridget Boutilier  
Nancy Jakeman  
Linda MacKay  
Jessica Rose  
Gin Yee

**REGRETS:** Denise Bell, Regional Education Officer

**STAFF:** Elwin LeRoux, Superintendent  
Steve Gallagher, Senior Staff Advisor  
Selena Henderson, Corporate Secretary  
Ron Heiman, Director, Operations Services  
Trevor Baker, Manager, VoIP & Network Infrastructure  
Athena Leclair, Administrative Assistant to the Corporate Secretary

**1. CALL TO ORDER**

The meeting was called to order at 8:28 p.m.

**2. RECORD OF ATTENDANCE**

Let the record show that all Board Members were in attendance.

**3. APPROVAL OF AGENDA**

**It was moved and seconded (Raven/Jakeman) that the agenda be approved.**

**(CARRIED)**

**4. ITEM(S) FOR DECISION**

**5. ITEM(S) FOR INFORMATION**

**6. IN-CAMERA**

**It was moved and seconded (Beals/MacKay) to move in-camera.**

**(CARRIED)**

**It was moved and seconded (Raven/Wright) to move out of in-camera.**

**(CARRIED)**

6.1 Contract Award – Ron Heiman, Director, Operations Services

**It was moved and seconded (Raven/Wright) that the Governing Board approve staff's recommendation regarding the Contract Award as presented.**

**(CARRIED)**

**7. ADJOURNMENT**

**It was moved and seconded (Hansen/Rose) to adjourn.**

**(CARRIED)**

The meeting was adjourned by the Governing Board at 8:32 p.m.

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Gin Yee  
Chair  
Halifax Regional School Board

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Selena Henderson  
Corporate Secretary

Prepared by: Athena Leclair  
Administrative Assistant to the Corporate  
Secretary