



**HALIFAX REGIONAL SCHOOL BOARD  
REGULAR BOARD MEETING  
MINUTES  
March 4, 2015  
6:00 p.m.**

A Regular Board Meeting was held this date in the Board Chambers,  
33 Spectacle Lake Drive, Dartmouth, NS.

**PRESENT:**

Gin Yee	Steve Warburton
Melinda Daye	Nancy Jakeman
Cindy Littlefair	Dave Wright
Christy Linders	Sheryl Blumenthal-Harrison
Bridget Ann Boutilier	

Hannah Waye, Student Advisor

**REGRETS:**

Kirk Arsenault  
Denise Bell, Regional Education Officer  
Meriel Fitzgerald, Student Advisor  
Terri Thompson, Director, Financial Services  
Tracy O’Kroneg, Director, Human Resource Services

**STAFF:**

Elwin LeRoux, Superintendent  
Gary Adams, Senior Staff Advisor  
Doug Hadley, Coordinator, Communications  
Danielle McNeil-Hessian, Director, School Administration  
Ron Heiman, Director, Operations Services  
Alison King, Director, Program  
Laura Conrod, Assistant to the Corporate Secretary  
Matt Smeltzer, Wireless & Infrastructure Specialist. Operations Services  
Leah Kutcher, Lawyer with McInnes Cooper  
John MacPherson, Q.C., Acting Corporate Secretary  
Charelle Maillet, Coordinator, Human Resource Services  
Susan Tomie, Coordinator, School Administration  
Nancy Sparks, RCH Program Advisor, Program  
John Swales, Manager, Occupational Health & Safety

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:04 p.m.

**2. APPROVAL OF AGENDA**

It was moved and seconded (Linders/Blumenthal-Harrison) to amend the Agenda to add items 8.2, 8.3, and 8.4 as Correspondence items and item 14.2 as Lease Update to the Agenda.

(CARRIED)

It was moved and seconded (Boutilier/Warburton) to amend the Agenda to add item 11.4 as Discussion on Weather-Related Issues, item 11.5 as Capital Repairs and item 9.1 as Request for Letter to be Written to the Agenda.

(CARRIED)

It was moved and seconded (Boutilier/Warburton) that the Board approve the Agenda as amended.

(CARRIED)

**3. AWARDS / PRESENTATIONS**

3.1 Presentation celebrating African Heritage Month –Tina Gallant, Choir Director, School Choir, Cole Harbour District High School

The presentation was cancelled.

**4. CHAIR'S REPORT**

Melinda Daye, Chair, presented the Chair's Report. A copy of the Report is filed with the minutes.

**5. SUPERINTENDENT'S REPORT**

Elwin LeRoux, Superintendent, presented the Superintendent's Report. [A copy of the Report is filed with the minutes.](#)

**6. PUBLIC PRESENTATIONS**

**There were no public presentations.**

**7. APPROVAL OF MINUTES/BUSINESS ARISING FROM THE MINUTES**

December 17, 2014 (Emergency Board Meeting)

**It was moved and seconded (Blumenthal-Harrison/Littlefair) that the minutes/business arising from the minutes of the December 17, 2014 (Emergency Board Meeting) meeting be approved.**

**(CARRIED)**

January 28, 2015 (Regular Board Meeting)

**It was moved and seconded (Jakeman/Boutilier) that the minutes/business arising from the minutes of the January 28, 2015 (Regular Board Meeting) meeting be approved as amended.**

**(CARRIED)**

**8. CORRESPONDENCE**

8.1 Letter to The Honourable Karen Casey, Minister of Education and Early Childhood Development regarding Site Selection, dated January 29, 2015

8.2 Letter from The Honourable Karen Casey, Minister of Education and Early Childhood Development regarding Site Selection for proposed replacement for LeMarchant-St. Thomas Elementary, dated February 23, 2015

8.3 Letter from The Honourable Karen Casey, Minister of Education and Early Childhood Development regarding Site Selection, dated February 25, 2015

8.4 Letter from The Honourable Karen Casey, Minister of Education and Early Childhood Development regarding Nova Scotia's Action Plan dated February 23, 2015

**9. ITEMS FOR DECISION**

**9.1 It was moved and seconded (Linders/Wright) that the Halifax Regional School Board write a letter to City Council requesting that Council reevaluate their designation of priority levels to give greater weight to the location of schools.**

**(CARRIED)**

**It was moved and seconded (Blumenthal-Harrison/Wright) that Notice of Motion be waived.**

**(CARRIED)**

## **10. COMMITTEE REPORTS**

### 10.1 Audit Committee

- 10.1.1 Report #2015-02-05 - Quarterly Business Plan and Financial Update – Terri Thompson, Director, Financial Services

**Board Member Dave Wright provided an update from the February 18, 2015 Audit Committee meeting.**

### 10.2 Policy Development and Review Committee

- 10.1.2 Board Member Cindy Littlefair provided the following notice of motion at the February 18, 2015 Policy Development and Review Committee meeting:

**It was moved and seconded (Warburton/Wright) that the Governing Board review the School Trips Policy.**

**(CARRIED)**

**Board Member Cindy Littlefair provided information regarding the February 18, 2015 Policy Development and Review Committee meeting.**

### 10.3 Nova Scotia School Boards Association

- 10.3.1 Nominations for School Board Member of the Year

**Board Member Melinda Daye provided information regarding the upcoming March 5, 2015 Nova Scotia School Boards Association meeting.**

## **11. INFORMATION ITEMS**

- 11.1 Report #2015-02-08 - Cultural Proficiency Needs Assessment Survey Report – Alison Leverman, Director, Program and Nancy Sparks, RCH Program Advisor, Program

**Nancy Sparks presented the Report and responded to the Governing Board's questions and concerns.**

11.2 Report #2015-02-09 - Occupational Health & Safety Quarterly Update – Tracy O'Kroneg, Director, Human Resource Services and John Swales, Manager, Occupational Health & Safety

**John Swales presented the Report and responded to the Governing Board's questions and concerns.**

11.3 Report #2015-02-10 - Focus on Learning: Early Literacy – Alison King, Director, Program

**Alison King presented the Report and responded to the Governing Board's questions and concerns.**

11.4 Discussion on Weather-Related Issues

**The Governing Board discussed weather-related issues.**

11.5 Discussion on Capital Repairs

**The Governing Board discussed Capital Repairs.**

**It was moved and seconded (Blumenthal-Harrison/Yee) to move past 10:00 p.m.**

**(CARRIED)**

**Nancy Jakeman left the meeting at 10:32 p.m.**

## **12. NOTICE OF MOTION**

**There were no Notices of Motion.**

## **13. DATES OF NEXT MEETINGS**

Policy Development Review Committee – March 11, 2015

Regular Board Meeting – March 25, 2015

## **14. IN-CAMERA**

14.1 SIP – Terri Thompson, Director, Financial Services

14.2 Lease Update

**15. ADJOURNMENT**

**It was moved and seconded (Blumenthal-Harrison/Linders) that the meeting be adjourned.**

**(CARRIED)**

Meeting was adjourned at 12:14 a.m.

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Melinda Daye  
Chair  
Halifax Regional School Board

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John MacPherson, Q.C  
Acting Corporate Secretary

Prepared by Laura Conrod  
Assistant to the Corporate Secretary