



**HALIFAX REGIONAL SCHOOL BOARD
SPECIAL BOARD MEETING
MINUTES
July 6, 2016
6:00 p.m.**

A Special Board Meeting was held this date in the Board Chambers,
33 Spectacle Lake Drive, Dartmouth, NS.

PRESENT: Nancy Jakeman Dave Wright
Gin Yee Steve Warburton
Christy Linders Pamela Glode-Desrochers
Bridget Boutilier Cindy Littlefair
Melinda Daye

Denise Bell, Regional Education Officer

REGRETS: Sheryl Blumenthal-Harrison
Natascha Joncas, Acting Corporate Secretary

STAFF: Elwin LeRoux, Superintendent
Lance Bullock, Senior Staff Advisor
Terri Thompson, Director, Financial Services
Doug Hadley, Coordinator, Communications
Tracy O’Kroneg, Director, Human Resource Services
Alison King, Director, Program
Ron Heiman, Director, Operations Services
Susan Tomie, Director, School Administration
Trevor Baker, Manager, VoIP & Network Infrastructure
Athena Leclair, Administrative Assistant to the Corporate Secretary

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m.

2. APPROVAL OF AGENDA

**It was moved and seconded (Yee/Boutilier) that the agenda be approved.
(CARRIED)**

3. ITEMS FOR DECISION

3.1 Report #2016-06-30 – Banking Signing Officers

It was moved and seconded (Yee/Wright) that the Governing Board authorize the Chair and the Director, Financial Services to be the signing authorities on behalf of the Board pursuant to the banking agreement with CIBC.

(CARRIED)

3.2 Report #2016-06-22 – Eastern Passage School Options Committee Recommendations to HRSB for Usage of Schools

It was moved and seconded (Jakeman/Yee) that the Governing Board approve the following recommendation from the Eastern Passage School Options Committee (SOC) final report:

That upon opening of the new high school in Eastern Passage, the grade configurations for the elementary and junior high schools will be as follows:

School	Programs	Grades
Eastern Passage Education Centre	English/French Immersion	6-8
Seaside Elementary School	English/French Immersion	4 & 5
Tallahassee Community School	English/French Immersion	P-3
Ocean View Elementary School	English	P-3

And that upon opening of the new high school in Eastern Passage, the boundaries for Tallahassee Community School and Ocean View Elementary be adjusted to assign Hornes Road, Janice Ann Drive, Scott Drive, Pine Street, Maple Lane, Oak Lane, Cedar Lane, Fredericks Lane, Juniper Crescent, Hawthorn Street, Gulf Street, Birchill Drive, Caldwell Road (#'s 1514-1544 and 1525-1539) from Tallahassee Community School to Ocean View Elementary School.

And that the Governing Board approve the following recommendation:

That effective immediately and until their full implementation, the Superintendent support an early implementation of the boundary changes listed above, by giving priority consideration of Out of Area requests to Ocean View Elementary School to students living on Hornes Road, Janice Ann Drive, Scott Drive, Pine Street, Maple Lane, Oak Lane, Cedar Lane, Fredericks Lane, Juniper Crescent, Hawthorn Street, Gulf Street, Birchill Drive, Caldwell Road (#'s 1514-1544 and 1525-1539).

And that the Governing Board reject the Eastern Passage Recommendation to constitute a *Board Established Campus Committee* as it is beyond the

mandate of the School Options Committee (SOC) and the responsibilities of the Governing Board, and that the Governing Board acknowledge the thoughtful suggestion of the SOC and ask the Superintendent to consider this in his day-to-day responsibilities for the management of the school board as indicated in the Education Act.

(CARRIED)

3.3 Process to receive and approve School Reviews

Board Chair Melinda Daye provided the following Notice of Motion:

I move that the Governing Board approve the following process for receiving and approving School Options Committee (SOC) Reports:

Upon receipt of the final report from the SOC, the Superintendent will:

1. Post the SOC's Report on the HRSB website;
2. Prepare a Staff Technical Report for presentation to the Governing Board;
3. In consultation with the Board Chair schedule a presentation of the SOC's Report and the Staff Technical Report to the Governing Board at a public meeting;
4. In consultation with the Board Chair schedule a meeting for the Governing Board decision on the recommendations in the SOC's Report (preferably two weeks after the SOC presentation); and
5. Publish the following information to the HRSB website:

"The <insert School Review name> SOC has submitted its final Report and Recommendations to the Superintendent on <insert date>. Please follow link to view Report <insert hyperlink>.

The <insert School Review name> SOC will present its final Report and Recommendations to the Governing Board on <insert date>. A Staff Technical Report will also be provided to the Governing Board at this meeting.

It is anticipated that the Governing Board will make a final decision on the <insert School Review name> SOC Report and Recommendations on <insert date>.

The Governing Board will receive public submissions through emails only at <http://www.hrsb.ca/about-hrsb/meet-board/board-member-contact-information>

For more information on School Reviews, please visit <http://www.hrsb.ca/about-hrsb/operations-services/school-review-process>."

It was moved and seconded (Wright/Littlefair) to amend item 1. to add *within a week.*

(CARRIED)

The Chair called for a five minute recess.

It was moved and seconded (Linders/Jakeman) to amend item 3. to add *these reports will typically be posted to the HRSB website at least three days prior to the public meeting.*

(CARRIED)

It was moved (Littlefair/Boutilier) that the word *only* be removed from the line *The Governing Board will receive public submissions through emails only at <http://www.hrsb.ca./about-hrsb/meet-board/board-member-contact-information>.*

(CARRIED)

It was moved and seconded (Daye/Yee) that the Governing Board approve the following process for receiving and approving School Options Committee (SOC) Reports as amended:

Upon receipt of the final report from the SOC, the Superintendent will:

1. Post the SOC's Report on the HRSB website *within a week*;
2. Prepare a Staff Technical Report for presentation to the Governing Board;
3. In consultation with the Board Chair schedule a presentation of the SOC's Report and the Staff Technical Report to the Governing Board at a public meeting – *these reports will typically be posted to the HRSB website at least three days prior to the public meeting*;
4. In consultation with the Board Chair schedule a meeting for the Governing Board decision on the recommendations in the SOC's Report (preferably two weeks after the SOC presentation); and
5. Publish the following information to the HRSB website:

“The <insert School Review name> SOC has submitted its final Report and Recommendations to the Superintendent on <insert date>. Please follow link to view Report <insert hyperlink>.

The <insert School Review name> SOC will present its final Report and Recommendations to the Governing Board on <insert date>. A Staff Technical Report will also be provided to the Governing Board at this meeting.

It is anticipated that the Governing Board will make a final decision on the <insert School Review name> SOC Report and Recommendations on <insert date>.

The Governing Board will receive public submissions through emails *only* at <http://www.hrsb.ca/about-hrsb/meet-board/board-member-contact-information>

For more information on School Reviews, please visit <http://www.hrsb.ca/about-hrsb/operations-services/school-review-process>.”

(CARRIED)

It was moved and seconded (Yee/Glode-Desrochers) to move in-camera.

(CARRIED)

A fifteen minute recess took place.

4. IN-CAMERA

4.1 HRSB Self-Assessment Discussion

It was moved and seconded (Yee/Boutilier) to move out of in-camera.

(CARRIED)

5. ADJOURNMENT

It was moved and seconded (Yee/Boutilier) to adjourn.

(CARRIED)

The meeting was adjourned by the Governing Board at 8:18 p.m.

Melinda Daye
Chair
Halifax Regional School Board

Elwin LeRoux
Superintendent

Prepared by: Athena Leclair
Administrative Assistant to the Corporate
Secretary